

# PHILLIPS SEMINARY

## COURSE SCHEDULE

**Fall 2019**



901 North Mingo Road, Tulsa, OK 74116-5612  
Faculty and Staff Offices: (918) 610-8303  
<https://www.ptstulsa.edu/>

Updated 4/24/2019



### **When should I register for classes in the Fall 2019 semester?**

Continuing Phillips students must register for Fall 2019 during the period of **Monday, March 25 – Friday, April 5**. If you don't register for Fall 2019 term by the April 5 deadline, you may inconvenience your adviser and delay your own graduation. Further, missing the primary registration period means you must wait until August 1 to enroll. Please note: In all cases, students whose accounts are in arrears must see the registrar before they may begin the registration process.

### **How do I go about registering for classes?**

First, make an appointment with your adviser who will help you select the courses you should take. When a schedule of courses has been decided with your adviser, fill out an enrollment form, which can be found on Moodle in the Student Service Site, Registrar Forms, including the number of hours. Return your completed enrollment form to the registrar by April 5.

### **If I am a new student, when can I register?**

New Phillips students may register for Fall 2019 courses beginning Monday, April 15. They will be contacted by the registrar, who will introduce them to the enrollment process and assign them to an adviser. Your adviser will assist you with course selection and will submit your initial enrollment form.

### **How many hours should I plan to take?**

For every 3-hour course you enroll in, please plan to invest an average of 10 hours a week reading and writing/posting. Thus, if you plan to take 9 hours for a semester, you will need approximately 30 hours a week for engagement in your academic studies.

### **How do I enroll in independent research?**

After consulting with the professor who will lead this course for you, you must file a request to register for an independent study in the seminary registrar's office with all appropriate signatures by the first day of the semester. Enrollment and Independent Research Forms must include the complete course title, bibliography, and assignments. Enrollment forms will not be processed without the Independent Research Form, which can be found on Moodle in the Student Services Site, Registrar Forms.

## When can I expect to have a book list and then my syllabus for my classes?

Because seminary courses are offered in several different formats (i.e., 13-week, online, weekend, concentrated-week courses, January-term, and August-term intensive courses) classes begin and end differently. The grid below provides guidelines for access to book lists and syllabi.

### Book List Available to Students

July/August Term ~ July 1  
Fall Term ~ July 1  
January Term ~ December 1  
Spring Term ~ December 1  
Summer Term ~ May 1

### Book lists available in Moodle:

<https://moodle.ptstulsa.edu/course/view.php?id=149>

Students are welcome to purchase eBook versions of textbooks. However, the responsibility for coordinating page numbers and citations rests with the students.

\*Or next business day, if it falls on a weekend or holiday

### Syllabus Available to Students

13 week on-campus class	First day of the semester
13 week online class	First day of the semester
Intensive on-campus week-long course	First day of the semester
Weekend on-campus course	First day of the semester
January, August and Summer Term	Thirty calendar days prior to the first class meeting*

## When will my course be turned on in Moodle?

Moodle courses will be opened no later than the first day of the fall and spring semesters. Moodle courses for the January, August, and Summer terms will open thirty calendar days prior to the first class meeting. If your course does not show up on the first day, please contact Tammye Jurena in the Dean's Office.

## What do I need to know about coursework for various intensive course formats?

Seminary courses that convene for an intensive week in January, March, August or October or on several weekends during the semester generally compress most class-contact hours in a limited period of time. In order to maximize learning, students are also often required to spend some time in an online format, either asynchronously or through synchronous videoconferencing. Professors will announce dates and times of online components in the course descriptions found at the end of this schedule. Please be sure you can participate in those sessions as well because in most cases they count as part of the contact hours and thus are subject to the attendance policy. You should also be aware that professors expect students to begin reading and working on assignments prior to the first class session. Normally, they will also expect students to complete research and writing assignments after the date of the last class session. In other words, despite the intensive schedule for class meetings, such seminary courses should be understood to require academic work throughout the entire semester.

It is the responsibility of all students who register for such courses to obtain reading lists and course syllabi when available, as noted in the above grid. **Book lists are posted in the [Student Services Site](#) in Moodle.** Syllabi for these intensive courses will be located on the Moodle course site. Any, and all, assignments due prior to the first meeting of one of these intensive classes will be described in the course syllabus.

So, students who register for courses taught in the A-Term 2019 should begin looking at the Phillips Moodle site in early July to see if course materials are available. If course information is not available by July 15, students should contact the instructor. As noted above, assignments for these courses are normally due prior to the first class session and after the final session.

## How much money should I budget for books?

Students should anticipate spending approximately \$35-\$50 per credit hour on books. (Example: if you are taking a 3-hour course, your budget for books should be in the neighborhood of \$105-\$150.). **Students are expected to obtain books before the first day of a class.** The library is not responsible for obtaining an Inter-library book loan (ILL) for course textbooks. Though textbooks for each course are available on reserve in the library, they cannot be checked out or removed from the premises.

If you do not have the financial resources to purchase your books before classes begin, please contact MaryAnn Morris, Director of Admissions & Student Services at [maryann.morris@ptstulsa.edu](mailto:maryann.morris@ptstulsa.edu).

## What equipment do I need for online or videoconference coursework?

Online education requires particular tools. Our technology philosophy is to use the least bandwidth possible in order to make the education we offer accessible to the broadest number of potential students. Students should plan on having:

- A reliable computer, running an up-to-date operating system (e.g., Apple OS X 10.9 or newer or Windows 8 or newer)
- All students, not just online students, need a Word processing program compatible with Microsoft Word 2010 or newer  
Note: Office 2016 free download is available through your Phillips Office 365 account
- A presentation program compatible with Microsoft PowerPoint 2010 or newer
- Apple computer users should plan to export to a Microsoft compatible extension (.docx, .pptx, .pdf, etc.)
- Broadband internet access, or faster (strongly preferred, regardless of whether it is delivered by satellite, cable, or DSL)
- Speakers and a microphone; a combination headset with microphone solution is specifically recommended for all interactive and synchronous videoconference class sessions
- A webcam

Students should be aware that some courses will require social media activities or activities involving other third-party websites and/or apps other than those the Seminary contracts with. If such an assignment is required for the course, it will be noted in the course description. Please contact instructors in advance of enrolling to address any questions or special concerns around technology use in the course.

The Phillips faculty and staff primarily use up-to-date Windows software so your use of compatible software will make things easier for you. Also, you should be aware that connectivity speeds, which affect the quality of your internet connection, vary with your supplier, time of day, and location. No matter how much they want to help you, Phillips staff members cannot fix this.

### Synchronous Videoconferencing

In certain circumstances, students may be allowed to participate in a course via synchronous videoconferencing. The credit hours for participating in this way are considered distance hours and do not apply to the required on-campus hours of any given degree. Further, for courses other than the biblical languages (i.e., Hebrew and Greek) and Worship Practicum, there is an additional fee of \$150/credit hour (or a portion thereof) to be billed during the semester in which the videoconferencing takes place. Finally, students may not enroll in an entire intensive course through videoconference.

Students may petition for synchronous videoconferencing by downloading and completing the “Synchronous Videoconferencing Registration Form,” available on Moodle in the Student Services Site, Registrar Forms and submitting it to the registrar along with the Course Enrollment Form for the designated semester. The deadline for submission of this form for Fall 2019 is August 2.

In extenuating circumstances, students may also petition for participation through videoconferencing in a single session of a course by completing and signing the same form. The cost per session is \$25 and will be added to the student bill.

### **Can I audit a class?**

Individuals motivated by a desire for personal growth rather than an accumulation of credit hours may audit selected courses at the cost of \$40.00 per credit hour. If you are interested in auditing a class, please contact the Director of Admissions and Student Services.

### **And if I have a disability?**

Phillips recognizes disability as an aspect of diversity vital to the seminary community and society. The Office of Admissions and Student Services strives to identify opportunities for the learning environment to be accessible and inclusive to all members of the Phillips community and make Disability Resources available to qualifying students. Students with disabilities can begin the collaborative process of accessibility by contacting the Office of Admissions and Student Services to develop solutions or to implement reasonable accommodations. (No documentation will result in a waiver of Phillips admissions policies, expectations regarding acceptable behavior, or course objectives and requirements, including attendance policy.) Disability Resources include developing a partnership with the student through an interview process, review of medical records, and previous learning history to identify resources and strategies for full participation in the learning community. For details, see “[Disabilities: Policies and Procedures](#)” in the Student Services Site Moodle course, Student Services, Handbooks, and Resources section.

### **What if I need help with travel expenses?**

Any student who is currently enrolled in a degree program at Phillips Theological Seminary and lives at least 100 miles from campus may apply to the Office of Admissions and Student Services for a travel grant to offset transportation and lodging expenses.

Funds may be used for travel, lodging, and meal expenses incurred as a direct result of the student’s progress toward completion of a degree at Phillips Theological Seminary. Maximum funding is \$250 per academic term per student (not to exceed \$500 in an academic year). For more information, contact MaryAnn Morris, Director of Admissions and Student Services, [maryann.morris@ptstulsa.edu](mailto:maryann.morris@ptstulsa.edu).

### What if I am struggling academically?

Students are always encouraged to visit with professors and their advisers if they are facing academic challenges. In addition, the seminary is deeply invested in the success of every student and has developed a program that will cover up to 4 free sessions per semester with a seminary-approved writing/tutoring coach. Please contact MaryAnn Morris, Director of Admissions & Student Services, for a resource packet and information on how to utilize the writing and tutoring resource program.

### What else do I need to know before starting classes?

Students are expected to maintain a ptstulsa.edu email account in order to facilitate communication and to access course information and assignments via the Internet. Students should check regularly for email sent by Phillips faculty and staff. In addition, Phillips publishes an electronic directory of students every semester that includes **name, home address, telephone numbers, Phillips email address, degree information, and a student's denomination**. Students must notify the registrar by September 9, 2019, if they do not wish to have any or all of this information, including denomination, listed in the directory. Changes in contact information must be reported immediately to the office of the registrar.

We do not provide the directory to individuals or organizations outside the seminary. Likewise, Phillips students should respect the fact that directories and the information they contain are intended only to facilitate appropriate communication within the Phillips community.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. Notification of these rights is printed annually in the student handbook which can be accessed in the Student Services Moodle course, Handbook, Services, and Resources section. Please contact Virginia Thompson, registrar, if you have questions about these rights or the Phillips student directory.

### What if I still have questions about procedures?

If you're still not sure what to do after reading this document carefully, or you have additional questions, feel free to contact your adviser; Virginia Thompson, registrar, [virginia.thompson@ptstulsa.edu](mailto:virginia.thompson@ptstulsa.edu); Tammye Jurena, assistant to the dean and faculty, [tammye.jurena@ptstulsa.edu](mailto:tammye.jurena@ptstulsa.edu); or Joe Bessler, interim dean, [joe.bessler@ptstulsa.edu](mailto:joe.bessler@ptstulsa.edu).



## Assessment Course Information

Students who have completed foundation course requirements or 20 hours will need to enroll in their first Assessment Course. Students who have completed 50-60 hours (MDiv) must enroll in the second Assessment Course. Students will enroll in their final assessment course during their last semester. The registrar will notify you and your adviser if you need to enroll in the fall 2019 semester.

## Tuition, Fees and Financial Aid

### What are the tuition and fees for Fall 2019?

Tuition (master degree student) .....	\$480.00 per semester hour minus any Phillips tuition aid grant
Tuition (diploma or special student).....	\$140.00 per hour (no tuition aid grant awarded)
Audit/Certificate Fee .....	\$ 40.00 per semester hour
General Student Fee per semester for all credit-seeking students .....	\$125.00
Change of Enrollment Fee.....	\$ 25.00 (August 1 – September 1, 2019; per slip)

### How do I pay my tuition and fees?

Tuition and fees are due in full the first week of the semester, although a deferred payment plan may be arranged. Students will be informed of payment options at the beginning of the Fall 2019 term. Students with account balances should speak to the registrar before enrolling. Students will be responsible for any costs incurred by the seminary in collecting delinquent student accounts.

Please mail payments to: Phillips Theological Seminary, Phillips Student Accounts, 901 North Mingo Road, Tulsa, Oklahoma 74116-5612. Credit card payments can be made at <http://ptstulsa.edu> (open the menu, go to "Current Students," then "Student Account Payment"). Cash, check, or credit card payments may also be made in person at the front reception desk.

## Financial arrangements should be made before you attend the first class of a term.

### What if I need financial aid?

Phillips provides tuition assistance to degree-seeking students so that no deserving student is denied the opportunity to obtain a theological education because of the cost. Phillips provides financial assistance on the following scale:

- DOC/UCC students receive tuition aid grants that will cover 80% of their qualifying tuition costs
- Students of color receive tuition aid grants that will cover 80% of their qualifying tuition costs
- All other students receive tuition aid that will cover 60% of their qualifying tuition costs

Students who apply for federal loans must complete the Free Application for Federal Student Aid (FAFSA) online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and contact Todd Mantock, financial aid officer, at [todd.mantock@ptstulsa.edu](mailto:todd.mantock@ptstulsa.edu).

Seminary tuition aid grants are automatically renewed each year provided the student:

1. Writes a thank-you letter to their donor(s) by the deadline specified; (students will receive instructions from the Office of Admissions and Student Services.)
2. Maintains satisfactory academic progress by sustaining a 2.50 cumulative GPA. Students whose cumulative GPA falls below 2.50 will be placed on academic probation.

Students may continue to receive seminary aid while on academic probation, provided they demonstrate satisfactory academic progress, as outlined in the academic catalog.

Please see the Financial Aid Handbook in the Financial Aid section of the Student Services Site in Moodle for a complete guide to our Financial Aid policies and procedures.

### **The Fine Print Regarding Financial Aid at Phillips Seminary:**

Seminary tuition aid grants are normally granted for no more than the total number of credit hours required in the degree program in which a student is enrolled. In exceptional circumstances, a student may receive up to three additional semester hours of a seminary tuition aid grant. A student may receive six hours of WD without negatively impacting his or her seminary tuition aid. In all cases, credit hours taken beyond six additional hours required for completion of the student's current academic program will be billed at the full tuition rate.

When a student receives a grade of "F" in a course, any seminary tuition aid granted for that course must be returned to the seminary. The amount of tuition aid grant given for that course will be posted to the student's account for the term in which the student is next enrolled and must be paid according to the financial agreements for that term.

Students receiving Federal Direct student loans must successfully complete at least 6 hours per semester and maintain a 2.50 cumulative GPA in order to maintain satisfactory academic progress for loan eligibility. According to federal regulations, a student cannot exceed the identified borrowing limits per academic year (\$20,500 unsubsidized).

The first disbursement of federal direct unsubsidized student loans will occur one month after the beginning of classes. This is to avoid over payment of funds if a student drops below part-time status, which is at least 6 semester hours. If a student received a federal direct unsubsidized loan and drops below 6 credit hours or withdraws from their studies, they may be required to begin repaying the loan. If you have any questions, please contact the financial aid officer, [Todd Mantock](#).

Students who anticipate using any of the various educational veteran benefits programs are reminded to report this information to the financial aid officer at the time of enrollment.

### **What if I need to add a course?**

A student may not add a course beyond the first week of a fall or spring semester, regardless of course schedule configuration (e.g., weekly, weekend, concentrated, arranged, online). In a January, August or Summer term, courses must be added at least three weeks prior to the beginning of the term.

## What if I need to drop a course?

If you need to drop a course after it starts, here is the policy:

1. During the first three weeks of a fall or spring semester, or within the first 7 class contact hours in a January, August, or summer term, courses may be dropped for any reason. No record appears on the transcript.
2. In the fourth through the eighth week of a fall or spring semester, or between 7 and 14 class contact hours in a January, August, or summer term, courses may be dropped for any reason. The dropped courses will be listed on the transcript with a “WD” indicating withdrawal.
3. After the eighth week of a fall or spring semester, or after 14 class contact hours in a January, August or summer term, courses may be dropped with a grade of “WD” only for verified extenuating circumstances of a non-academic nature. A written petition, explaining the extenuating circumstances, must be presented to the dean. If that petition is granted, a “WD” will appear on the transcript. If the petition is not granted, the dean will notify both the student and the course instructor of the decision. The course instructor will assess the student’s performance up to the date of the student’s request to withdraw, and a grade will be issued and will appear on the transcript. Students may appeal a negative decision by the dean to the Master’s Committee.
4. If you are unable to be on campus, you may use the following drop procedure:
  - To drop a course during the first three weeks of class you may notify the registrar via email at [virginia.thompson@ptstulsa.edu](mailto:virginia.thompson@ptstulsa.edu), or fax a Change of Enrollment form to the registrar, 918-610-8404 or scan and send as email attachment to the registrar. Please include the reason for dropping the course. Requests to drop a course will not be taken over the phone.
  - To drop a class after the third week, you must fill out a Change of Enrollment form, and return the form to the registrar’s office.
  - If you are unable to return for the semester, please notify the registrar and your adviser before classes start.

### Tuition Refund Schedule for August Term 2019:

If the completed drop slip is returned (email and faxes are accepted) to the registrar’s office, the refunds are as follows:

From end of registration through July 23 .....	all but \$25 per drop slip
From July 24 to day prior to the start of class .....	80%
On the first day of the class .....	50%
On or after the second day of the class .....	0%

**Tuition Refund Schedule for the Fall 2019 Semester which applies to drops and withdrawals:**

First week (August 26-31, 2019).....	100%
Second week (September 2-7, 2019) .....	80%
Third week (September 9-14, 2019) .....	50%
Fourth week (after September 14, 2019) .....	None

**All fees are non-refundable after the first week.**

This tuition refund policy applies equally to students enrolled in all courses regardless of schedule configuration (e.g., weekly, intensive, arranged, or online).

The Change of Enrollment Form for adding and dropping courses is available in the student commons or on Moodle in the Student Services Site. Change of Enrollment forms will be processed the day they are received in the registrar’s office.

The policies for adding and dropping courses in a fall or spring semester apply equally to master’s level students enrolled in all courses regardless of schedule configuration (e.g., weekly, intensive, arranged, online).

## FALL SEMESTER 2019

### Academic Course Offerings: Master's Programs

Weekly On-Campus Courses	Weekly Online Courses	Intensive Courses
<p><b>Weekly On-Campus courses run from August 26 – December 13 (excluding Concentrated Course Weeks and Fall Break)</b></p> <p style="text-align: center;"><b><u>Tuesday</u></b></p> <p><b>8:30am-11:15am</b>            NT 500<sup>3</sup> Introduction to New Testament — W. Carter</p> <p>PR 500<sup>3</sup> The Art and Practice of Preaching — Ward</p> <p style="text-align: center;"><b>11:30am-12:45pm Break</b></p> <p><b>1:00pm-2:15pm</b>            PR 525<sup>1</sup> Advanced Preaching Workshop — Ward</p> <p>PW 700<sup>5</sup> Worship Practicum — Jacksons</p> <p>SYM 505<sup>2</sup> Supervised Year in Ministry I — TBA</p> <p>TRG 501<sup>5</sup> Foundations for Theological Thinking — Mayo</p>	<p><b>Online courses run from August 26 – December 13 (excluding Concentrated Course Weeks and Fall Break)</b></p> <p>HB 500<sup>3</sup> Introduction to the Hebrew Bible — Davison</p> <p>HC 502<sup>3</sup> History of Christianity I — Barnett</p> <p>NT 600.01<sup>3</sup> New Testament Exegesis: Mark — A. Carter</p> <p>PT 530<sup>3</sup> Daughters of God: An Interdisciplinary Exploration of Girlhood — Lockhart-Gilroy</p> <p>SYM 505<sup>2</sup> Supervised Year in Ministry I — TBA</p> <p>TH 500<sup>3</sup> Introduction to Theology — Morice Brubaker</p> <p>TH 625<sup>3</sup> Constructive Theology — Bessler</p>	<p><b>July/August Term</b></p> <p><b>Week 1: Aug 5-9</b>            HC 770<sup>3</sup> Religion and the Civil Rights Movement — Owens</p> <p><b>Week 2: Aug 19-23</b></p> <p><b>Aug 20-21</b>            FDC 500<sup>1</sup> Orientation to Theological Community — Bessler</p> <p><b>Aug 22-23</b>            PR 625<sup>1</sup> Storytelling in the Wilderness: Engaging the Sacred in a Time of Transition — Ward</p> <p style="text-align: center;"><b><u>Weekend Courses</u></b></p> <p style="text-align: center;"><b><u>Hybrid Courses</u></b></p> <p><b>Aug 22-23 (plus Oct 5) and either on campus Tuesdays or online (see course description)</b>            FDC 600<sup>3</sup> Invitation to Theological Leadership — Southard</p> <p><b>Sept 12-14; Nov 14-16 and online</b>            LC 600<sup>4</sup> Capstones in Theological Leadership — Pittman</p>

<p><b>2:30pm-5:15pm</b> CE 685<sup>3</sup> Education as a Practice of Freedom — Lockhart-Gilroy</p> <p>HC 700<sup>3</sup> Makers of Christianity in the 20<sup>th</sup> Century — Blue</p> <p>DS 625<sup>3</sup> United Methodist Polity — Lucky</p> <p><b>6:15pm-9:00pm</b> Aug 26-Oct 4, On Campus Section FDC 600<sup>3</sup> Invitation to Theological Leadership (plus intensive dates; see course description) — Southard</p> <p style="text-align: center;"><b><u>Wednesday</u></b></p> <p><b>9:00am-11:45am</b> CPE 500<sup>3</sup> Clinical Pastoral Education (Part 1) — George</p> <p style="text-align: center;"><b><u>Thursday</u></b></p> <p><b>8:30am-11:15am</b> HB 825<sup>3</sup> Biblical Hebrew I — Davison</p> <p style="text-align: center;"><b><u>To be Arranged</u></b></p> <p>DS 725<sup>3</sup> Presbyterian Polity — Freeman</p>	<p>TH 800<sup>3</sup> Queer Theology — Morice Brubaker</p> <p>TRG 501<sup>.5</sup> Foundations for Theological Thinking — Phelps</p> <p>TRG 502<sup>.5</sup> Foundations for Theological Writing — Hoffmann</p> <p style="text-align: center;"><b><u>Video-Conferencing (Thursday)</u></b></p> <p><b>8:30am-11:15am</b> HB 825<sup>3</sup> Biblical Hebrew I — Davison</p>	<p><b>Oct 12 and online</b> EXT 505<sup>1.5</sup>, EXT 510<sup>1.5</sup> Externship I or II — Morice Brubaker</p> <p><b>Nov 13 and online</b> TRG 503<sup>.5</sup> Foundations for Theological Praxis and Reflection — Southard</p> <p><b>Sept 12-14 and online</b> AH 880.07<sup>3</sup> African-American Hermeneutics — A. Carter</p> <p style="text-align: center;"><b><u>One-Hour, one Fri-Sat Weekend</u></b></p> <p><b>Sept 27-28</b> PT 575<sup>1</sup> Introduction to Moral Injury in the Context of Ministry — Goode</p> <p style="text-align: center;"><b><u>Two 3-Day Weekend Courses</u></b></p> <p><b>Sept 5-7; Oct 3-5</b> AH 700<sup>3</sup> Social World of Early Christianity — W. Carter</p> <p><b>Sept 19-21; Nov 7-9</b> AH 525<sup>3</sup> The Bible and Contemporary Issues — Davison</p> <p style="text-align: center;"><b><u>Concentrated Course Weeks</u></b></p> <p><b>Week 1: Oct 7-11</b> AH 880.11<sup>3</sup> Jesus in America, A Cultural History — Barnett</p> <p><b>Week 2: Oct 12-18</b> TC 900.05<sup>3</sup> Immersion Travel: New Orleans — Blue</p>
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**Disclaimer: Course offerings and course meeting dates/times are subject to change based on instructor availability and course enrollment.**

# Course Descriptions – Fall 2019

## Area 1: General Theological Studies

### **CPE 500 Clinical Pastoral Education I (3 hrs.)**

#### ***On campus: Wednesdays***

Clinical Pastoral Education I is an extended parish-based course intended to meet the standard requirement for one half unit of certified ACPE training. The design of the course is based on the action-reflection peer learning model of experiential education. Students will engage in critical reflection in order to gain greater self-awareness, ministerial identity and effective ministry skills. Through the use of verbatim case studies, didactic instruction and individual/group supervision by an ACPE Certified Educator, progress toward specific level I learning outcomes will be achieved and evaluated. **Prerequisites for the course include completion of the middler assessment course, a standard ACPE application essay (fall application deadline July 1), an interview and approval by the program director.** The course may be open to special students who meet the ACPE application criteria. Read the CPE Handbook on the seminary's website for further details about the program requirements. **At least three all-day class sessions (Aug 28, Oct 23 and Dec 11) are scheduled in addition to the regular Wednesday class meetings.** Instructor: Dr. Jacob George, DMin., BCC, ACPE Certified Educator.

### **EXT 505 Externship I (1.5 hrs.)**

#### ***Intensive: October 12 (Saturday) + online work (Hybrid)***

In this course, students will research, identify, contact, propose, generate measurable learning goals for, and begin to participate in an unpaid externship through an organization – nonprofit, advocacy, public policy, or community organizing – whose mission aligns with the MA(SJ) program goals as well as with the student's educational and vocational goals. **This course will meet on campus Saturday, October 12 8:30am – 4:30pm and online during the weeks of October 21, 28, and November 4.** In addition, student must spend 60 clock hours of time engaged on-site in the externship activities. **Prerequisites:** Phase one courses. Intended to be followed by EXT 510 (1.5 hrs.) in the consecutive semester; credit for EXT 505 will only be awarded once EXT 510 is completed. Instructor: Sarah Morice Brubaker, Associate Professor of Theology.

### **EXT 510 Externship II (1.5 hrs.)**

#### ***Intensive: October 12 (Saturday) + online work (Hybrid)***

In this course, students will complete the externship they began in EXT 505, assess how well they met the learning goals of their externship program, identify the evidence that supports that assessment, generate an artifact of that learning, and share that learning with students in EXT 510 and EXT 505 as well as with their externship site coordinator. Students in EXT 510 will also help prepare students in EXT 505 for the externship experience. On-campus session meets concurrently with EXT 505. **This course will meet on campus Saturday, October 12 8:30am – 4:30pm and online during the weeks of October 21, 28, and November 4.** Instructor: Sarah Morice Brubaker, Associate Professor of Theology.



**FDC 500 Orientation to Theological Community (1hr.)**

***On Campus: August 20-21 (Tuesday-Wednesday)***

In this course, required for all students enrolled in a Master's degree program, students will be introduced to the Phillips community, faculty, and the goals of theological education. They will also be given opportunities to develop skills and strategies for success in academic work, to reflect critically on significant issues in ministry and religious leadership in the 21<sup>st</sup> century, and to form meaningful relationships with peers, professors, and staff members. Graded on a Pass/Fail basis. **This course will meet on campus Tuesday, August 20 8:30am-7:00pm and Wednesday, August 21 8:30am-4:30pm. No prerequisites.** Instructor: Joseph A. Bessler, Robert Travis Peake Professor of Theology, interim dean.

**FDC 600 Invitation to Theological Leadership (3 hrs.)**

***Intensive: August 22-23 (Thursday-Friday) and October 5 (Saturday) plus either on Campus Tuesdays or Online (Hybrid)***

This introductory course, required for MDiv and MAMC students, examines the contours of leadership in ministry across multiple contexts by giving exposure to multiple denominational practices as well as a variety of ministry settings and practices. Settings include but are not limited to congregational ministries, broader church ministries, community-based or entrepreneurial ministries, and forms of chaplaincy – all of which are currently in a time of transformation. Readings will address the nature of ethical and effective leadership broadly defined, as well as theologies of leadership specifically in religious contexts. The course will also provide an introduction to some basic practices of ministry, both traditionally conceived and innovative. **TWO SECTIONS – Both sections of this course will meet together on campus August 22-23 8:30am-5:30pm, and October 5 9:00am-5:00pm. In addition, the On Campus Tuesday section will meet weekly August 26 – October 4 from 6:15pm – 9:00pm (time subject to reconsideration, as needed), while the Online section will meet asynchronously during the weeks of August 26 – October 4. Note: Although this course completes its contact hours for both sections six weeks into the semester, at least one final assignment will be due at a later date. No Prerequisites.** Instructor: Susanna Southard, Instructor in Ministry Studies.

**LC 600 Capstones in Theological Leadership (4 hrs.)**

***Intensive: Sept 12-14 and Nov 14-16 (Thursday-Saturday) + online (Hybrid)***

In a collaborative learning environment, students will develop a project based on a topic related to their own interests within the intersection of theological studies and leadership practices. They will also teach this material to other students enrolled in the course. Drawing upon themes and skills of previous coursework, attention will be given to the ethics of leadership within communities of faith and justice, theological reflection models, leadership theories, emotional intelligence, enduring vocational issues, and other matters of significant interest to the class members. **First Weekend: Thurs-Fri 8:30am-5:00pm and Sat 9:00am-1:00pm; Second Weekend: Thurs-Fri 8:30am-5:00pm and Sat 9:00am-3:00pm. Participation in an online forum between the two weekends of class is also required.** **Prerequisite:** completion of Supervised Year in Ministry for students in the MDiv or MAMC; completion of 28 hours in the MA(SJ). Instructor: Nancy Claire Pittman, Stephen J. England Associate Professor of the Practice of Ministry.

**SYM 505 Supervised Year in Ministry I (2 hrs.)**

***On Campus: Tuesdays or Online***

Students will learn the essential habits of paying attention to particular issues within a ministry context. Self-awareness, disciplined theological reflection, ecclesiology, and effective ministry practices will be examined for their contextual appropriateness. Various methods for theological reflection on contextual issues will be demonstrated. Finally, each student will be asked to present written materials demonstrating their growing awareness and skill development for contextual ministry. Class size is limited. **Prerequisites:** the first assessment course, and submission of required paperwork to the director of supervised ministries. On Campus Instructor: TBA. Online Instructor: TBA

**TRG 501 Foundations for Theological Thinking (.5 hrs.)**

***On Campus: Tuesdays or Online***

Small theological reflection group drawing on vocational stories to explore the nature and practice of theological reflection, with particular attention to critical thinking in seminary and ministry contexts. To be taken by all master's students during the first or second semester of enrollment. Graded on a Pass/Fail basis. **No Prerequisites.** On Campus Instructor: Rev. Zenobia Mayo. Online Instructor: Deb Phelps, Adjunct Instructor of the Practice of Ministry.

**TRG 502 Foundations for Theological Writing (.5 hrs.)**

***Online***

Small theological reflection group employing a workshop approach for the practice of seminary writing, as well as various forms of public theological writing. To be taken by all master's students early in program, in Phase One. Graded on a Pass/Fail basis.

**Prerequisite:** TRG 501. Instructor: Thomas Hoffmann, Senior Pastor, St. Matthew's United Methodist Church.

**TRG 503 Foundations for Theological Praxis and Reflection (.5 hrs.)**

***Intensive: Nov 13 + online work (Hybrid)***

Small theological group focusing on theological praxis and reflection based in a case study model. To be taken late in the program after completing a minimum of 60 semester hours of credit for MDiv students and 30 semester hours for MAMC students. Graded on a Pass/Fail basis. **This course will meet online during the weeks of Sept 30, Oct 21, 28, Nov 4; on campus November 13 from 9:30am-5:30pm; and online the week of Nov 18.** **Prerequisite:** Completion of or concurrent enrollment in Supervised Year in Ministry. Instructor: Susanna Southard, Instructor in Ministry Studies.

## Area II: Biblical Studies

### **HB 825 Biblical Hebrew** (3 hrs.)

#### ***On Campus and via videoconference: Thursdays***

An introduction to the basic grammar, syntax and vocabulary of biblical Hebrew. Emphasis is on the importance of translation. If not attending on campus, students must complete and submit “Synchronous Videoconferencing Registration Form” by August 16. **No Prerequisites.** Instructor: Lisa W. Davison, Johnnie Eargle Cadieux Professor of Hebrew Bible.

### **HB 500 Introduction to the Hebrew Bible** (3 hrs.)

#### ***Online***

This course is designed to provide students with an introduction to the Hebrew Bible. Students will learn about the historical backgrounds of these texts as well as the process of their composition and canonization. The biblical materials will be approached from an academic/critical perspective with insights into how they might be used in different contemporary contexts. Successful completion of the course will satisfy one of the basic Bible requirements for the Master’s degree programs. **No prerequisites.** Instructor: Lisa W. Davison, Johnnie Eargle Cadieux Professor of Hebrew Bible.

### **NT 500 Introduction to New Testament** (3 hrs.)

#### ***On Campus: Tuesdays***

An introduction to the writings of the New Testament, to the worlds from which they emerge, and to a range of interpretive methods or questions that interpreters might ask in making meaning of these texts. **No Prerequisites.** Instructor: Warren Carter, LaDonna Kramer Meinders Professor of New Testament.

### **NT 600.01 New Testament Exegesis: Mark** (3 hrs.)

#### ***Online***

The study of the message from and about Jesus as interpreted in the early church by Mark. Issues of relationships among the synoptic Gospels will be studied. Emphasis is placed on the historical context, literacy structure, and theology of Mark. **Prerequisite:** NT 500. Instructor: Arthur Francis Carter, Assistant Professor of New Testament.

## Area III: Historical Studies

### **DS 625 United Methodist Polity (3 hrs.)**

#### ***On Campus: Tuesdays***

This course, required for candidates for or orders in the United Methodist Church, is designed to acquaint students with the 2016 Book of Discipline and a sense of how its rules and requirements come to life in the practical affairs of the church, as well as to help students understand how polity is related to the church's historical and theological development. **Recommended Prerequisites:** Phase I courses. Instructor: Grayson L. Lucky, Affiliate Instructor of United Methodist Studies.

### **DS 725 Presbyterian Polity (3 hrs.)**

#### ***To be Arranged***

A reflective and practical study of leadership in church government (polity) as defined in the Presbyterian *Book of Order*. The class will learn how to apply current polity to a variety of pastoral situations. The course will also help students become familiar with parliamentary procedure in order to plan and moderate session meetings. **Recommend Prerequisites:** Phase I courses. Instructor: Rev. Todd Freeman, Presbyterian Denomination Formation Director and Pastor of College Hill Presbyterian Church, Tulsa.

### **HC 502 History of Christianity I (3 hrs.)**

#### ***Online***

This course is a survey of the development of the Christian church from the second century C.E. through the Middle Ages, examining the institutional history of the church as well as the theological developments in the church. Attention will be given to various theologians, theologies, and movements that shaped the period. The course highlights Christianity's intellectual and cultural history with an emphasis on the church's evolving relationship to political and social structures that allowed Christianity to be both a religion of protest and liberation as well as a religion of empire and conquest. **No Prerequisites.** Instructor: Lisa D. Barnett, Assistant Professor of the History of Christianity.

### **HC 700 Makers of Christianity in the 20<sup>th</sup> Century (3 hrs.)**

#### ***On Campus: Tuesdays***

An exploration of major 20th century movements in church and society by attending to some of the biographies and/or autobiographies of important leaders. **Prerequisite:** HC 504. Instructor: Ellen Blue, Mouzon Biggs, Jr. Professor of the History of Christianity and United Methodist Studies.

### **HC 770 Religion and the Civil Rights Movement (3 hrs.)**

#### ***Intensive: August 5-9 (Monday-Friday)***

This course examines the ways in which religious beliefs, practices and institutions helped to form and inform the modern Civil Rights movement in the United States. What role did religion play in igniting the quest for civil rights? How did religion form and inform the Anti-Civil Rights Movement and its key players? How did the religious identities of movement leaders impact the content and contours of the civil rights project? Was the Black Church a source of support for or resistance to the ideals and practices of the movement? What role did white churches play in supporting and/or resisting the modern Civil Rights Movement? This course explores these broad questions through an interdisciplinary study of primary and secondary sources (speeches, sermons, video presentations, essays, songs, scholarly texts and articles) related to the modern Civil Rights movement. **This course will meet on campus August 5-9 8:30am – 5:00pm. Recommend Prerequisite:** HC 504. Instructor: Ray A Owens, Affiliate Instructor of Christian Social Ethics and Black Church Studies and Senior Pastor, Metropolitan Baptist Church, Tulsa.

## **Area IV: Theology and Ethics**

### **TH 500 Introduction to Theology (3 hrs.)**

#### ***Online***

An introduction to the vocabulary, tasks, aims, and scope of theology, and various contextual methods and approaches to the discipline. Upon successful completion of the course, students will be able to identify, describe, classify, and evaluate influential theological arguments, as well as place those arguments in their historical context. **No Prerequisites.** Instructor: Sarah Morice Brubaker, Associate Professor of Theology.

### **TH 625 Constructive Theology (3 hrs.)**

#### ***Online***

An investigation of the systematic interconnected character of the major doctrines/symbols of the Christian faith. This course requires each student to write a constructive essay, or credo, expressing her or his understanding of those basic doctrines of the faith. **Prerequisite:** TH 500. Instructor: Joseph A. Bessler, Robert Travis Peake Professor of Theology.

### **TH 800 Queer Theology** (3 hrs.)

#### ***Online***

This course introduces students to theologies and theological methods that incorporate queer theory. This course will not focus on debates over a handful of Bible verses and specific sexual behaviors. Rather, this course assumes that valuable theological insights are to be gained through queer approaches to theology, in which identities – including especially sexual and gender identities – are queered in order to rethink, subvert, and reinterpret understandings of human life and of God. **Prerequisite:** TH 500. Instructor: Sarah Morice Brubaker, Associate Professor of Theology.

## **Area V: Practical Theology**

### **CE 685 Education as a Practice of Freedom** (3 hrs.)

#### ***On Campus: Tuesdays***

This introductory course will examine different approaches to Christian Education and provide basic teaching, teacher training, and educational ministry-development skills. Students will begin to explore the multiple purposes that the teaching ministry of the church serves and learn how these principles can be used in a variety of settings. Students will also learn to articulate and challenge their own approach to Christian education and develop focused educational planning for their current envisioned ministry context that would also lead the church and participants into public life, mission and justice. **No Prerequisites.** Instructor: Annie Lockhart-Gilroy, Assistant Professor of Christian Education and Practical Theology.

### **PR 500 The Art and Practices of Preaching** (3 hrs.)

#### ***On Campus: Tuesdays***

A consideration of the nature of Christian preaching. The course explores the issues and dynamics of preaching, as well as the practices that support preaching. Class size is limited. **Prerequisites:** FDC 600, HB 500, NT 500 and TH 500. Instructor: Richard F. Ward, the Fred B. Craddock Professor of Homiletics and Worship.

### **PR 525 Advanced Preaching Workshop** (1 hr.)

#### ***On Campus: Tuesdays***

In this workshop we will build on skills introduced in PR 500 or its equivalent, namely exegesis for preaching, theological reflection, and techniques of speaking the sermon. Students must be prepared to bring to the first class a sermon in development. Class size is limited. **Prerequisite:** PR 500. Instructor: Richard F. Ward, the Fred B. Craddock Professor of Homiletics and Worship.

**PR 625 Storytelling in the Wilderness: Engaging the Sacred in a Time of Transition (1 hr.)**

***Intensive: August 22-23 (Thursday-Friday)***

In this course we will draw upon the art, practices, and wisdom of biblical storytelling to address issues of transitions in leadership in faith communities. **This course will meet on campus August 22 1:00pm-5:00pm and August 23 8:30am-4:00pm. Recommended Prerequisite:** Previous work in storytelling is desirable. Limited enrollment. Instructor: Richard F. Ward, the Fred B. Craddock Professor of Homiletics and Worship.

**PT 530 Daughters of God: An Interdisciplinary Exploration of Girlhood (3 hrs.)**

***Online***

By placing sociology and developmental theology in conversation with practical theology, this interdisciplinary course explores the development of girlhood from birth to late adolescents. This course is divided into three parts. Part I focuses on readings from theology, psychology, and sociology as we explore what it means to be a gendered person. Part II explores developmental psychology and sociology as we look at developmental concerns specific to girls and ways that that gendered norms are created, with particular attention to how girls form their own sense of girlhood and how this sense is influenced by others. Part III explores the work of practical theologians as we move our focus towards the church and the implications for ministry. No Prerequisites. Instructor: Annie Lockhart-Gilroy, Assistant Professor of Christian Education and Practical Theology.

**PT 575 Introduction to Moral Injury in the Context of Ministry (1 hr.)**

***Intensive: September 27-28 (Friday-Saturday)***

This course will explore an understanding of trauma-related moral injury from the context of a caregiver in pastoral ministry or other professional caregiver roles such as social work, education, counseling, and healthcare. Participants will discover primary publications and resources, including real life examples and stories of the effects of trauma-related moral injury with reflection form both a theological and life situation framework. **This course will meet on campus September 27 and September 28 9:00am-5:00pm. No Prerequisites.** Instructor: Dr. Tommy Goode, Director of the Moral Injury Institute in Missouri.

**PW 700 Worship Practicum (.5 hrs.)**

***On campus and via videoconference (Tuesdays)***

Students in this class are responsible for planning and evaluating the seminary community's regular services of worship. Regular attendance at the class and at worship is required. This class is offered tuition free, is graded pass/fail, and may be repeated. A total of no more than 2 hours may be applied toward a certificate, diploma, or master's degree program. If not attending on campus, students must complete and submit "Synchronous Videoconferencing Registration Form" by August 16. **Prerequisite:** completion of 6 credit hours. Instructors: Gina and Chuck Jackson, Directors of Seminary Worship.

## **Area VI: Faith and Public Discourse**

### **Interreligious and Cross-Cultural Immersion and other Educational Travel Courses**

**AH 525 The Bible and Contemporary Issues (3 hrs.)**

***Intensive: Sept 19-21; Nov 7-9 (Thursday-Saturday)***

This course is designed to provide students with skills that will be useful in leading their congregations/communities in the study and discussion of the bible and the difficult issues confronting people of faith in the 21st century (e.g., Stem Cell Research, Science & Religion, Immigration, Human Sexuality, etc.). Students will gain an appreciation for how their particular reading location influences how they interpret texts, and they will continue to identify and develop their own hermeneutical approach for reading/interpreting biblical texts. Students will learn about exegetical approaches to the study of the bible (focusing on the Hebrew Bible) and sharpen their skills in biblical interpretation. Through readings and class discussions/lectures, students will struggle with the question of "What is ethical biblical interpretation?" Students will apply this knowledge and awareness to the examination of some contemporary issues in order to determine a responsible way to apply the bible in difficult ethical discussions and decision-making. **This course will meet on campus September 19 2:30pm-6:30pm, September 20-21 8:30am-5:00pm, November 7 2:30pm-6:30pm and November 8-9 8:30am-5:00pm. Prerequisites:** HB 500 or PC 500. Can fulfill a HB Upper-Level Exegesis requirement or a Faith and Public Discourse requirement. Instructor: Lisa W. Davison, Johnnie Eargle Cadieux Professor of Hebrew Bible.



**AH 700 Social World of Early Christianity** (3 hrs.)

**Intensive: Sept 5-7; Oct 3-5 (Thursday-Saturday)**

This course examines some NT Texts as participants in the discourses (literature; archeology; material objects/coins etc.) concerning societal structures, practices, and personnel of the first-century Roman imperial world in which the early Jesus movement came into being. Methods include literary, social science, imperial-critical, and historical approaches. **This course will meet on campus September 5 2:30pm-6:30pm, September 6-7 8:30am-5:00pm, October 3 2:30pm-6:30pm and October 4-5 8:30am-5:00pm.** Prerequisite: successful completion of NT 500 Introduction to the New Testament. Instructor: Warren Carter, LaDonna Kramer Meinders Professor of New Testament.

**AH 880.07 African-American Hermeneutics** (3 hrs.)

**Intensive: September 12-14 + online work (Hybrid)**

This course surveys the history and traditions of African American biblical hermeneutics and interpretation. Since the introduction of African descendants into the Americas, biblical interpretation has played a prominent role in religious, cultural and socio-political conditions of Black Americans. Through investigation of methods, themes and historical contexts, students will analyze the discursive, theological and political characteristics of particular texts and their interpretations. Special emphasis will be given to contemporary scholarly methods of African American biblical criticism. **This course will meet online the weeks of August 26 and September 2; on campus September 12 2:00pm-6:30pm, September 13 and 14 8:30am-5:15pm; and online during the weeks of September 30, October 28, November 18 and December 2. No Prerequisites.** Instructor: Arthur Francis Carter, Assistant Professor of New Testament.

**AH 880.11 Jesus in America, A Cultural History** (3 hrs.)

**Intensive: October 7-11 (Monday-Friday)**

Jesus has an American history, and the meanings around the imagery of Jesus in literature, film, music, and other forms of mass media are interwoven with the history of that imagery in specific social, political, and theological contexts. Many depictions of Christ tell a story about race, class, gender, and religion in America. As Stephen Prothero says, "Jesus may or may not be God, but he is certainly an American hero." The aim of this course is to study the various identity constructions of Jesus of Nazareth throughout America's historical experience. The course will explore the multifaceted cultural histories of Jesus in America that transformed him from an abstract theological principle into an American icon. **This course will meet on campus October 7-11 8:30am – 5:00pm. No Prerequisites.** Instructor: Lisa D. Barnett, Assistant Professor of the History of Christianity.

**TC 900.05 Immersion Travel: New Orleans** (3 hrs.)

***Intensive: October 12-18 (Saturday-Friday)***

This is an immersion offering taught in the context of post-Katrina New Orleans. Students will explore various leadership styles used after Katrina. They will evaluate accomplishments and explore how gaps in church actions affected the present and will impact the future. Attention will be paid to climate change and the church's responsibility regarding care for the earth. Along with reading/viewing assignments and class discussions, they will learn through encounters with people in various kinds of church leadership positions after the storm and today. **An immersion fee of \$350.00 which partially covers travel, food and lodging expenses will be assessed. This fee is nonrefundable once travel and housing arrangements have been made.** Students are responsible for meals in route to and from the immersion site. **In addition, students will need to complete an Immersion Course Enrollment form by August 15.** Pre-trip assignments and a post trip meeting will be arranged. **Students will travel to New Orleans on Saturday, October 12 and return on Friday, October 18.** **Prerequisite:** completion of one introductory course. Instructor: Ellen Blue, Mouzon Biggs, Jr. Professor of the History of Christianity and United Methodist Studies.

## Projected Courses – Spring 2020

*Projected courses (subject to change), offered only for planning purposes. A full listing will be published in Fall 2019.*

### Area I: General Theological Studies

**CPE 510 Clinical Pastoral Education II**, George, on campus  
**EXT 505/510 Externship I & II**, Morice Brubaker, format TBD  
**FDC 500 Introduction to Theological Community**, Bessler, on campus  
**FDC 600 Invitation to Theological Leadership**, Southard, hybrid  
**SYM 510 Supervised Year in Ministry II**, instructor TBA, format TBD by fall enrollment  
**TRG 501 Foundations for Theological Thinking**, instructor TBA, online  
**TRG 502 Foundations for Theological Writing**, Southard, online & on campus  
**TRG 504 Foundations for Theological Advocacy**, instructor TBA, online & on campus TBD

### Area II: Biblical Studies

**HB 575 Women in the Hebrew Bible**, Davison, intensive  
**HB 835 Biblical Hebrew II**, Davison, on campus and videoconference  
**NT 500 Introduction to New Testament**, A. Carter, online  
**NT 600.08 Exegesis: Galatians**, A. Carter, on campus  
**NT 600.09 Exegesis: Matthew**, W. Carter, online

### Area III: Historical Studies

**DS 575 United Methodist Doctrine**, Blue, on campus  
**HC 504 History of Christianity II**, Blue, on campus  
**HC 650 Christianity in the United States**, Barnett, format TBD

### Area IV: Theology and Ethics

**ET 525 Ethics, Culture and Mission of the Church**, McCallie, format TBD  
**TH 625 Constructive Theology**, Bessler, format TBD

### Area V: Practical Theology

**PL 675 Issues for Women in Christian Ministry**, Blue, format TBD  
**PR 535 Preaching as a Communicate Art**, Ward, intensive  
**PT 520 Care in Christian Communities**, Lockhart-Gilroy, online  
**PT 535 Adolescent Spirituality**, Lockhart-Gilroy, concentrated  
**PW 540 The Theology and Practice of Public Worship**, Ward, concentrated

### Area VI: Faith and Public Discourse

**AH 880.04 Christianity and Democracy**, Peluso Verdend, hybrid or online TBD  
**AH 880.09 Introduction to Native American Religious Beliefs**, Barnett, format TBD  
**TC 900.06/DPLC 731.3 International Immersion Course: Israel/Palestine**, McCallie, January 2020

### Summer 2020

**TC 900.07 Immersion Travel: Native American**, Barnett, dates TBD

# Academic Calendar

## Summer 2019

Summer term..... June 3-28  
DMin Fortnight .....June 17-28  
Independence Day (seminary closed).....July 4  
Summer coursework deadline..... July 26  
Grades due .....Aug 9

## Fall 2019

A-term Weeks ..... Aug 5-9; 19-23  
Orientation .....Aug 20-21  
First day of 13-week classes ..... Aug 26  
Labor Day (seminary closed)..... Sept 2  
Concentrated Course Week 1 .....Oct 7-11  
Concentrated course week 2..... Oct 14-18  
Withdrawal deadline..... Oct 18  
Fall Break/Thanksgiving Recess ..... Nov 25-29  
Thanksgiving (seminary closed) .....Nov 27-29  
Incomplete request deadline.....Dec 6  
Last day of classes.....Dec 13  
Grades due ..... Jan 2, 2020

## Spring 2020

J-term Weeks ..... Jan 6-10; 13-17  
DMin Fortnight .....Jan 6-17  
MLK Jr. Day (seminary closed) ..... Jan 20  
Orientation..... Jan 21-22  
First day of 13-week classes ..... Jan 27  
Concentrated Course Week 1 ..... Mar 9-13  
Concentrated Course Week 2 ..... 16-20  
Withdrawal deadline..... Mar 20  
Spring Break/Holy Week Recess.....Apr 6-10  
Good Friday (seminary closed) ..... Apr 10  
Easter Monday (seminary closed) ..... Apr 13  
Incomplete request deadline ..... May 8  
Awards Day .....May 12  
Last day of classes .....May 15  
Graduation.....May 16  
Memorial Day (Seminary closed).....May 25  
Grades Dues.....May 29