

**PHILLIPS**  **SEMINARY**  
**C O U R S E   S C H E D U L E**

**Spring 2020**



901 North Mingo Road, Tulsa, OK 74116-5612

Faculty and Staff Offices: (918) 610-8303

<https://www.ptstulsa.edu/>

October 10, 2019



## **When should I register for classes in the Spring 2020 semester?**

Continuing Phillips students must register for J-term and Spring 2020 courses during the period of **Monday, October 21 – Friday, November 1**. If you don't register for the Spring 2020 term by the November 1 deadline, you may inconvenience your adviser and delay your own graduation. Further, missing the primary registration period means you must wait until January 2 to enroll. Please note: In all cases, students whose accounts are in arrears must see the registrar before they may begin the registration process.

## **How do I go about registering for classes?**

First, make an appointment with your adviser, who will help you select the courses you should take. When a schedule of courses has been decided with your adviser, fill out an enrollment form (including the number of hours), which can be found on Moodle in the Student Service Site, Registrar Forms. Return your completed enrollment form to the registrar by November 1.

## **If I am a new student, when can I register?**

New Phillips students may register for Spring 2020 courses beginning **Monday, November 11**. You will be contacted by the registrar, who will introduce you to the enrollment process and assign them to an adviser. Your adviser will assist you with course selection and will submit your initial enrollment form.

## **How many hours should I plan to take?**

For every 3-hour course you enroll in, please plan to invest an average of 10 hours a week reading and writing/posting. Thus, if you plan to take 9 hours for a semester, you will need approximately 30 hours a week for engagement in your academic studies.

## **How do I enroll in independent research?**

After consulting with the professor who will lead this course for you, you must file a request to register for an independent study in the seminary registrar's office with all appropriate signatures by the first day of the semester. Enrollment and Independent Research Forms must include the complete course title, bibliography, and assignments. Enrollment forms will not be processed without the Independent Research Form, which can be found on Moodle in the Student Services Site, Registrar Forms.

## **When can I expect to have a book list and then my syllabus for my classes?**

Seminary courses are offered in several different formats (i.e., 13-week, online, weekend, concentrated-week courses, January-term, and August-term intensive courses). The grid below provides guidelines for access to book lists and syllabi.

<b>Book List Available to Students</b>	<b>Syllabus Available to Students</b>
July/August Term ~ July 1	13 week on-campus class
Fall Term ~ July 1	First day of the semester
January Term ~ December 1	13 week online class
Spring Term ~ December 1	First day of the semester
Summer Term ~ May 1	Intensive on-campus week-long course
<b>Book lists available in Moodle:</b> <a href="https://moodle.ptstulsa.edu/course/view.php?id=149">https://moodle.ptstulsa.edu/course/view.php?id=149</a>	Weekend on-campus course
Students are welcome to purchase eBook versions of textbooks. However, the responsibility for coordinating page numbers and citations rests with the students.	First day of the semester
	January, August and Summer Term
	Thirty calendar days prior to the first class meeting*

\*Or next business day, if it falls on a weekend or holiday

## **When will my course be turned on in Moodle?**

Moodle courses will be opened no later than the first day of the fall and spring semesters. Moodle courses for the January, August, and Summer terms will open thirty calendar days prior to the first class meeting. If your course does not show up on the first day, please contact Tammye Jurena in the Academic Dean's Office, [tammye.jurena@ptstulsa.edu](mailto:tammye.jurena@ptstulsa.edu).

## **What do I need to know about coursework for various intensive course formats?**

Seminary courses that convene for an intensive week in January, March, August or October or on several weekends during the semester generally compress most class-contact hours in a limited period of time. In order to maximize learning, students are also often required to spend some time in an online format, either asynchronously or through synchronous videoconferencing. Professors will announce dates and times of online components in the course descriptions found at the end of this schedule. Please be sure you can participate in those sessions as well because in most cases they count as part of the contact hours and thus are subject to the attendance policy. **You should also be aware that professors expect students to begin reading and working on assignments prior to the first class session. Normally, they will also expect students to complete research and writing assignments after the date of the last class session. In other words, despite the intensive schedule for class meetings, such seminary courses should be understood to require academic work throughout the entire semester.**

It is the responsibility of all students who register for such courses to obtain reading lists and course syllabi when available, as noted in the above grid. **Book lists are posted in the [Student Services Site](#) in Moodle.** Syllabi for these intensive courses will be located on the Moodle course site. Any, and all, assignments due prior to the first meeting of one of these intensive classes will be described in the course syllabus.

So, students who register for courses taught in the J-Term 2020 should begin looking at the Phillips Moodle site in early December to see if course materials are available. If course information is not available by December 15, students should contact the instructor. As noted above, assignments for these courses are normally due prior to the first class session and after the final session.

## **How much money should I budget for books?**

Students should anticipate spending approximately \$35-\$50 per credit hour on books. (Example: if you are taking a 3-hour course, your budget for books should be in the neighborhood of \$105-\$150.). **Students are expected to obtain books before the first day of a class.** The library is not responsible for obtaining an Inter-library book loan (ILL) for course textbooks. Though textbooks for each course are available on reserve in the library, they cannot be checked out or removed from the premises.

If you do not have the financial resources to purchase your books before classes begin, please contact MaryAnn Morris, Dean of Students at [maryann.morris@ptstulsa.edu](mailto:maryann.morris@ptstulsa.edu).

## **What equipment do I need for online or videoconference coursework?**

Online education requires particular tools. Our technology philosophy is to use the least bandwidth possible in order to make the education we offer accessible to the broadest number of potential students. Students should plan on having:

- A reliable computer, running an up-to-date operating system (e.g., Apple OS X 10.9 or newer or Windows 8 or newer)
- All students, not just online students, need a Word processing program compatible with Microsoft Word 2010 or newer

Note: Office 2016 free download is available through your Phillips Office 365 account

- A presentation program compatible with Microsoft PowerPoint 2010 or newer
- Apple computer users should plan to export to a Microsoft compatible extension (.docx, .pptx, .pdf, etc.)
- Broadband internet access, or faster (strongly preferred, regardless of whether it is delivered by satellite, cable, or DSL)
- Speakers and a microphone; a combination headset with microphone solution is specifically recommended for all interactive and synchronous videoconference class sessions
- A webcam

Students should be aware that some courses will require social media activities or activities involving other third-party websites and/or apps other than those the Seminary contracts with. If such an assignment is required for the course, it will be noted in the course description. Please contact instructors in advance of enrolling to address any questions or special concerns around technology use in the course.

The Phillips faculty and staff primarily use up-to-date Windows software so your use of compatible software will make things easier for you. Also, you should be aware that connectivity speeds, which affect the quality of your internet connection, vary with your supplier, time of day, and location. No matter how much they want to help you, Phillips staff members cannot fix this.

## **Synchronous Videoconferencing**

In certain circumstances, students may be allowed to participate in a course via synchronous videoconferencing. The credit hours for participating in this way are considered distance hours and do not apply to the required on-campus hours of any given degree. Further, for courses other than the biblical languages (i.e., Hebrew and Greek) and Worship Practicum, there is an additional fee of \$150/credit hour (or a portion thereof) to be billed during the semester in which the videoconferencing takes place. Finally, students may not enroll in an entire intensive course through videoconference.

Students may petition for synchronous videoconferencing by downloading and completing the "Synchronous Videoconferencing Registration Form," available on Moodle in the Student Services Site, Registrar Forms and submitting it to the registrar along with the Course Enrollment Form for the designated semester. The deadline for submission of this form for January 2020 is January 3.

In extenuating circumstances, students may also petition for participation through videoconferencing in a single session of a course by completing and signing the same form. The cost per session is \$25 and will be added to the student bill.

### **Can I audit a class?**

Individuals motivated by a desire for personal growth rather than an accumulation of credit hours may audit selected courses at the cost of \$40.00 per credit hour. If you are interested in auditing a class, please contact the Dean of Students.

### **And if I have a disability?**

Phillips recognizes disability as an aspect of diversity vital to the seminary community and society. The Office of Admissions and Student Services strives to identify opportunities for the learning environment to be accessible and inclusive to all members of the Phillips community and make Disability Resources available to qualifying students. Students with disabilities can begin the collaborative process of accessibility by contacting the Office of Admissions and Student Services to develop solutions or to implement reasonable accommodations. (No documentation will result in a waiver of Phillips admissions policies, expectations regarding acceptable behavior, or course objectives and requirements, including attendance policy.) Disability Resources include developing a partnership with the student through an interview process, review of medical records, and previous learning history to identify resources and strategies for full participation in the learning community. For details, see "[Disabilities: Policies and Procedures](#)."

### **What if I need help with travel expenses?**

Any student who is currently enrolled in a degree program at Phillips Theological Seminary and lives at least 100 miles from campus may apply to the Office of Admissions and Student Services for a travel grant to offset transportation and lodging expenses.

Funds may be used for travel, lodging, and meal expenses incurred as a direct result of the student's progress toward completion of a degree at Phillips Theological Seminary. Maximum funding is \$250 per academic term per student (not to exceed \$500 in an academic year). For more information, contact MaryAnn Morris, Dean of Students, [maryann.morris@ptstulsa.edu](mailto:maryann.morris@ptstulsa.edu).

## **What if I am struggling academically?**

Students are always encouraged to visit with professors and their adviser if they are facing academic challenges. In addition, the seminary is deeply invested in the success of every student and has developed a program that will cover up to 4 free sessions per semester with a seminary-approved writing/tutoring coach. Please contact Katherine Casey, Assistant Dean of the Library and Instruction Librarian, [katherine.casey@ptstulsa.edu](mailto:katherine.casey@ptstulsa.edu), for a resource packet and information on how to utilize the writing and tutoring resource program.

## **What else do I need to know before starting classes?**

Students are expected to maintain a ptstulsa.edu email account in order to facilitate communication and to access course information and assignments via the Internet. Students should check regularly for email sent by Phillips faculty and staff. In addition, Phillips publishes an electronic directory of students every semester that includes **name, home address, telephone numbers, Phillips email address, degree information, and a student's denomination**. Students must notify the registrar by February 10, 2020, if they do not wish to have any or all of this information, including denomination, listed in the directory. Changes in contact information must be reported immediately to the office of the registrar.

We do not provide the directory to individuals or organizations outside the seminary. Likewise, Phillips students should respect the fact that directories and the information they contain are intended only to facilitate appropriate communication within the Phillips community.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. Notification of these rights is printed annually in the student handbook which can be accessed in the Student Services Moodle course, Handbook, Services, and Resources section. Please contact Virginia Thompson, registrar, if you have questions about these rights or the Phillips student directory.

## **Assessment Course Information**

Students who have completed foundation course requirements or 20 hours will need to enroll in their first Assessment Course.

Students who have completed 50-60 hours (MDiv) must enroll in the second Assessment Course. Students will enroll in their final assessment course during their last semester. The registrar will notify you and your adviser if you need to enroll in the spring 2020 semester.

## **What if I need to add a course?**

A student may not add a course beyond the first week of a fall or spring semester, regardless of course schedule configuration (e.g., weekly, weekend, concentrated, arranged, online). In a January, August or Summer term, courses must be added at least three weeks prior to the beginning of the term.

## **What if I need to drop a course?**

If you need to drop a course after it starts, here is the policy:

1. During the first three weeks of a fall or spring semester, or within the first 7 class contact hours in a January, August, or summer term, courses may be dropped for any reason. No record appears on the transcript.
2. In the fourth through the eighth week of a fall or spring semester, or between 7 and 14 class contact hours in a January, August, or summer term, courses may be dropped for any reason. The dropped courses will be listed on the transcript with a "WD" indicating withdrawal. Students should discuss the possible financial ramifications with Todd Mantock, financial aid officer.
3. After the eighth week of a fall or spring semester, or after 14 class contact hours in a January, August or summer term, courses may be dropped with a grade of "WD" only for verified extenuating circumstances of a non-academic nature. A written petition, explaining the extenuating circumstances, must be presented to the academic dean. If that petition is granted, a "WD" will appear on the transcript. If the petition is not granted, the academic dean will notify both the student and the course instructor of the decision. The course instructor will assess the student's performance up to the date of the student's request to withdraw, and a grade will be issued and will appear on the transcript. Students may appeal a negative decision by the dean to the Master's Committee.
4. If you are unable to be on campus, you may use the following drop procedure:
  - To drop a course during the first three weeks of class you may notify the registrar via email at [virginia.thompson@ptstulsa.edu](mailto:virginia.thompson@ptstulsa.edu), or fax a Change of Enrollment form with advisers signature to the registrar, 918-610-8404 or scan and send as email attachment to the registrar. Please include the reason for dropping the course. Requests to drop a course will not be taken over the phone.
  - To drop a class after the third week, you must fill out a Change of Enrollment form, and return the form to the registrar's office.
  - If you are unable to return for the semester, please notify the registrar and your adviser before classes start.

**Tuition Refund Period for January Term 2020:**

If the completed drop slip is returned (email and faxes are accepted) to the registrar's office, the refunds are as follows:

From end of registration through December 20 .....	all but \$25 per drop slip
From December 21 to day prior to the start of class .....	80%
On the first day of the class .....	50%
On or after the second day of the class .....	0%

**Tuition Refund Period for the Spring 2020 Semester which applies to drops and withdrawals:**

First week (January 27 – February 2, 2020) .....	100%
Second week (February 3 – 9, 2020) .....	80%
Third week (February 10 – 16, 2020) .....	50%
Fourth week (after February 16, 2020).....	None

**Withdrawal Period (WD listed on transcript)**

Week four-eight (February 17 - March 20, 2020).....	None
A student may receive six hours of WD without negatively impacting his or her seminary tuition aid.	

**All fees are non-refundable after the first week.**

This tuition refund policy applies equally to students enrolled in all courses regardless of schedule configuration (e.g., weekly, intensive, arranged, or online).

The Change of Enrollment Form for adding and dropping courses is available in the student commons or on Moodle in the Student Services Site. Change of Enrollment forms will be processed the day they are received in the registrar's office.

The policies for adding and dropping courses in a fall or spring semester apply equally to master's level students enrolled in all courses regardless of schedule configuration (e.g., weekly, intensive, arranged, online).

## **What if I still have questions about procedures?**

If you're still not sure what to do after reading this document carefully, or you have additional questions, feel free to contact your adviser, the registrar, [virginia.thompson@ptstulsa.edu](mailto:virginia.thompson@ptstulsa.edu), the assistant to the dean and faculty, [tammye.jurena@ptstulsa.edu](mailto:tammye.jurena@ptstulsa.edu), or the interim dean, [joe.bessler@ptstulsa.edu](mailto:joe.bessler@ptstulsa.edu).

## **Tuition, Fees and Financial Aid**

### **What are the tuition and fees for Spring 2020?**

Tuition (master degree student) .....	\$480.00 per semester hour minus any Phillips tuition aid grant
Tuition (diploma or special student).....	\$140.00 per hour (no tuition aid grant awarded)
Audit/Certificate Fee .....	\$ 40.00 per semester hour
General Student Fee per semester for all credit-seeking students .....	\$125.00
Change of Enrollment Fee.....	\$ 25.00 (after first day of the semester; per slip)

### **How do I pay my tuition and fees?**

Tuition and fees are due in full the first week of the semester, although a deferred payment plan may be arranged. Students will be informed of payment options at the beginning of the Spring 2020 term. Students with account balances should speak to the registrar before enrolling. Students will be responsible for any costs incurred by the seminary in collecting delinquent student accounts.

Please mail payments to: Phillips Theological Seminary, Phillips Student Accounts, 901 North Mingo Road, Tulsa, Oklahoma 74116-5612. Credit card payments can be made at <http://ptstulsa.edu> (open the menu, go to "Current Students," then "Student Account Payment"). Cash, check, or credit card payments may also be made in person at the front reception desk.

## **Financial arrangements should be made before you attend the first class of a term.**

### **What if I need financial aid?**

Phillips provides tuition assistance to degree-seeking students so that no deserving student is denied the opportunity to obtain a theological education because of the cost. Phillips provides financial assistance on the following scale:

- DOC/UCC students receive tuition aid grants that will cover 80% of their qualifying tuition costs
- Students of color receive tuition aid grants that will cover 80% of their qualifying tuition costs
- All other students receive tuition aid that will cover 60% of their qualifying tuition costs

Students who apply for federal loans must complete the Free Application for Federal Student Aid (FAFSA) online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and contact Todd Mantock, financial aid officer, at [todd.mantock@ptstulsa.edu](mailto:todd.mantock@ptstulsa.edu).

Seminary tuition aid grants are automatically renewed each year provided the student:

1. Writes a thank-you letter to their donor(s) by the deadline specified; (students will receive instructions from the Office of Admissions and Student Services.)
2. Maintains satisfactory academic progress by sustaining a 2.50 cumulative GPA. Students whose cumulative GPA falls below 2.50 will be placed on academic probation.

Students may continue to receive seminary aid while on academic probation, provided they demonstrate satisfactory academic progress, as outlined in the academic catalog.

Please see the Financial Aid Handbook in the Financial Aid section of the Student Services Site in Moodle for a complete guide to our Financial Aid policies and procedures.

## **The Fine Print Regarding Financial Aid at Phillips Seminary:**

Seminary tuition aid grants are normally granted for no more than the total number of credit hours required in the degree program in which a student is enrolled. In exceptional circumstances, a student may receive up to three additional semester hours of a seminary tuition aid grant. A student may receive six hours of WD without negatively impacting his or her seminary tuition aid. In all cases, credit hours taken beyond six additional hours required for completion of the student's current academic program will be billed at the full tuition rate.

When a student receives a grade of "F" in a course, any seminary tuition aid granted for that course must be returned to the seminary. The amount of tuition aid grant given for that course will be posted to the student's account for the term in which the student is next enrolled and must be paid according to the financial agreements for that term.

Students receiving Federal Direct student loans must successfully complete at least 6 hours per semester and maintain a 2.50 cumulative GPA in order to maintain satisfactory academic progress for loan eligibility. According to federal regulations, a student cannot exceed the identified borrowing limits per academic year (\$20,500 unsubsidized).

The first disbursement of federal direct unsubsidized student loans will occur one month after the beginning of classes. This is to avoid over payment of funds if a student drops below part-time status, which is at least 6 semester hours. If a student received a federal direct unsubsidized loan and drops below 6 credit hours or withdraws from their studies, they may be required to begin repaying the loan. If you have any questions, please contact the financial aid officer, [Todd Mantock](#).

Students who anticipate using any of the various educational veteran benefits programs are reminded to report this information to the financial aid officer at the time of enrollment.

# SPRING SEMESTER 2020

## Academic Course Offerings: Master's Programs

Weekly On-Campus Courses	Weekly Online Courses	Intensive Courses
<p><b>Weekly On-Campus courses run from January 27 – May 15 (excluding Concentrated Course Weeks and Spring Break)</b></p> <p><b>Tuesday</b></p> <p><b>8:30am-11:15am</b></p> <p>CE 685<sup>3</sup> Education as a Practice of Freedom — Lockhart-Gilroy</p> <p>DS 575<sup>3</sup> United Methodist Doctrine — Blue</p> <p>HB 500<sup>3</sup> Introduction to Hebrew Bible — Davison</p> <p><b>11:30am-12:45pm Break</b></p> <p><b>1:00pm-2:15pm</b></p> <p>PW 700<sup>5</sup> Worship Practicum — Jacksons</p> <p><b>2:30pm-5:15pm</b></p> <p>HC 504<sup>3</sup> History of Christianity II — Blue</p> <p>NT 600.08<sup>3</sup> New Testament Exegesis: Galatians — A. Carter</p>	<p><b>Online courses run from January 27 – May 15 (excluding Concentrated Course Weeks and Spring Break)</b></p> <p>AH 880.04<sup>3</sup> Christianity and Democracy: A Necessary and Tense Relationship — Peluso-Verdend</p> <p>FDC 600<sup>3</sup> Invitation to Theological Leadership — Southard</p> <p>HC 502<sup>3</sup> History of Christianity I — Barnett</p> <p>NT 500<sup>3</sup> Introduction to the New Testament — A. Carter</p> <p>NT 600.09<sup>3</sup> New Testament Exegesis: Gospel of Matthew — W. Carter</p> <p>PL 650<sup>3</sup> Pastoral Leadership and Administration — McCallie</p> <p>PT 520<sup>3</sup> Care in Christian Communities — Lockhart-Gilroy</p>	<p><b>January Term</b></p> <p><b>Week 1: Jan 6-17 Two Week Immersion</b> TC 900.06<sup>3</sup> Immersion Travel: Israel Palestine — McCallie</p> <p><b>Week 2: Jan 13-17</b> PL 675<sup>3</sup> Issues for Women in Christian Ministry — Blue</p> <p><b>Jan 21-22</b> FDC 500<sup>1</sup> Orientation to Theological Community — Bessler</p> <p><b>Weekend Courses</b></p> <p><b>Two 3-Day Weekend Courses</b> <b>Feb 6-8; Apr 30-May 2</b> SP 600<sup>3</sup> Celtic Christian Culture and Spirituality — Martinez</p>

<p><b>5:30pm-6:30pm</b>            TRG 502<sup>.5</sup> Foundations for Theological Writing            — Hoffmann</p> <p>TRG 504<sup>.5</sup> Foundations for Theological Advocacy *            — Davis</p> <p><b><u>Wednesday</u></b></p> <p><b>9:00am-12:00pm</b> Jan 29 – May 6            CPE 510<sup>3</sup> Clinical Pastoral Education (Part 2)            — George</p> <p><b><u>Thursday</u></b></p> <p><b>8:30am-11:15am</b>            HB 835<sup>3</sup> Biblical Hebrew II            — Davison</p> <p><b>Format TBA</b>            EXT 505<sup>1.5</sup>, EXT 510<sup>1.5</sup> Externship I &amp; II            — TBA</p>	<p>PW 700<sup>.5</sup> Worship Practicum            (Video-conferencing Tuesdays 1:00-2:15pm)            — Jacksons</p> <p>SYM 510<sup>2</sup> Supervised Year in Ministry II            — Richards</p> <p>TRG 501<sup>.5</sup> Foundations for Theological Thinking            — Phelps</p> <p>TRG 502<sup>.5</sup> Foundations for Theological Writing            — Hoffmann</p> <p>TRG 504<sup>.5</sup> Foundations for Theological Advocacy *            — Snider</p> <p><b><u>Video-Conferencing (Thursday)</u></b></p> <p><b>8:30am-11:15am</b>            HB 835<sup>3</sup> Biblical Hebrew II            — Davison</p>	<p><b>Feb 20-22; Apr 16-18</b>            HB 575<sup>3</sup> Exegesis of the Hebrew Bible: Women in the Hebrew Bible            — Davison</p> <p><b><u>Concentrated Course Weeks</u></b></p> <p><b>Week 1: Mar 9-13</b>            PW 540<sup>3</sup> The Theology and Practice of Public Worship            — Ward</p> <p><b>Week 2: Mar 16-20</b>            ET 525<sup>3</sup> Ethics, Culture and the Mission of the Church            — Owens</p>
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**Disclaimer: Course offerings and course meeting dates/times are subject to change based on instructor availability and course enrollment.**

\* Any MDiv student intending to graduate spring 2020 semester or the next should enroll.

# Course Descriptions – Spring 2020

## Area 1: General Theological Studies

### CPE 510 Clinical Pastoral Education II (3 hrs.)

*On campus: Wednesdays (January 29 – May 6)*

Clinical Pastoral Education II is an extended parish-based course open to students who completed CPE 500 Clinical Pastoral Education I in the Fall 2019 semester. **At least three all-day class sessions (Jan 29, Mar 4 and May 6) are scheduled in addition to the regular**

**Wednesday class meetings.** Instructor: Dr. Jacob George, DMin., BCC, ACPE Certified Educator.

### EXT 505 Externship I (1.5 hrs.)

*Format TBA*

In this course, students will research, identify, contact, propose, generate measurable learning goals for, and begin to participate in an unpaid externship through an organization – nonprofit, advocacy, public policy, or community organizing – whose mission aligns with the MA(SJ) program goals as well as with the student's educational and vocational goals. In addition, students must spend 60 clock hours of time engaged on-site in the externship activities. **Prerequisites:** Phase one courses. Intended to be followed by EXT 510 (1.5 hrs.) in the consecutive semester; credit for EXT 505 will only be awarded once EXT 510 is completed. Instructor: TBA

### EXT 510 Externship II (1.5 hrs.)

*Format TBA*

In this course, students will complete the externship they began in EXT 505, assess how well they met the learning goals of their externship program, identify the evidence that supports that assessment, generate an artifact of that learning, and share that learning with students in EXT 510 and EXT 505 as well as with their externship site coordinator. Students in EXT 510 will also help prepare students in EXT 505 for the externship experience. On-campus session meets concurrently with EXT 505. Instructor: TBA

## **FDC 500 Orientation to Theological Community (1hr.)**

### ***On Campus: January 21-22 (Tuesday-Wednesday)***

In this course, required for all students enrolled in a master's degree program, students will be introduced to the Phillips community, faculty, and the goals of theological education. They will also be given opportunities to develop skills and strategies for success in academic work, to reflect critically on significant issues in ministry and religious leadership in the 21<sup>st</sup> century, and to form meaningful relationships with peers, professors, and staff members. Graded on a Pass/Fail basis. **This course will meet on campus Tuesday, January 21 8:30am-6:30pm and Wednesday, January 22 8:30am-4:30pm. No prerequisites.** Instructor: Joseph A. Bessler, Robert Travis Peake Professor of Theology, interim dean.

## **FDC 600 Invitation to Theological Leadership (3 hrs.)**

### ***Online***

This introductory course, required for MDiv and MAMC students, examines the contours of leadership in ministry across multiple contexts by giving exposure to multiple denominational practices as well as a variety of ministry settings and practices. Settings include but are not limited to congregational ministries, broader church ministries, community-based or entrepreneurial ministries, and forms of chaplaincy – all of which are currently in a time of transformation. Readings will address the nature of ethical and effective leadership broadly defined, as well as theologies of leadership specifically in religious contexts. The course will also provide an introduction to some basic practices of ministry, both traditionally conceived and innovative. **No Prerequisites.** Instructor: Susanna Southard, Instructor in Ministry Studies.

## **SYM 510 Supervised Year in Ministry II (2 hrs.)**

### ***Online***

This course will focus on ministry as community organization and cross-cultural mission, while continuing the disciplined theological reflection developed in the SYM I course. Students will acquire the leadership skills necessary for engaging congregations in purposeful involvement in contexts outside the walls of church life. Additionally, students will develop the discipline and habit of theological reflection in cross-cultural settings. Each student will be required to partner with a local community service organization (or if the church already has such a partnership or service project of their own) for part of the ten hours already required of the program. The student will present in class written materials from their community service project for in depth theological reflection about the importance and meaning of doing ministry in a cross-cultural (contextual) setting. **Prerequisite:** SYM 505. Instructor: Rev. Courtney Richards, Connections Pastor, Harvard Avenue Christian Church, Tulsa OK.

**TRG 501 Foundations for Theological Thinking (.5 hrs.)*****Online***

Small theological reflection group drawing on vocational stories to explore the nature and practice of theological reflection, with particular attention to critical thinking in seminary and ministry contexts. To be taken by all master's students during the first or second semester of enrollment. Graded on a Pass/Fail basis. **No Prerequisites.** Instructor: Deb Phelps, Adjunct Instructor of the Practice of Ministry.

**TRG 502 Foundations for Theological Writing (.5 hrs.)*****On campus: Tuesdays or Online***

Small theological reflection group employing a workshop approach for the practice of seminary writing, as well as various forms of public theological writing. To be taken by all master's students early in program, in Phase One. Graded on a Pass/Fail basis. **Prerequisite:** TRG 501. Instructor: Thomas Hoffmann, Senior Pastor, St. Matthew's United Methodist Church.

**TRG 504 Foundations for Theological Advocacy (.5 hrs.)*****On Campus: Tuesdays or Online***

Small theological reflection group emphasizing theological advocacy and sustained practice of ministry, including a group project as public theology. To be taken late in program, in Phase Three, after completing a minimum of 70 semester hours of credit for MDiv students or 36 semester hours for MAMC students. Graded on a Pass/Fail basis. **Prerequisite:** Completion of or concurrent enrollment in Supervised Year in Ministry. On Campus Instructor: Gerald Davis, Senior Pastor, Church of the Restoration, Tulsa; Online Instructor: Phil Snider, Pastor, Brentwood Christian Church, Springfield.

## **Area II: Biblical Studies**

**HB 500 Introduction to the Hebrew Bible (3 hrs.)*****On Campus: Tuesdays***

This course is designed to provide students with an introduction to the Hebrew Bible. Students will learn about the historical backgrounds of these texts as well as the process of their composition and canonization. The biblical materials will be approached from an academic/critical perspective with insights into how they might be used in different contemporary contexts. Successful completion of the course will satisfy one of the basic Bible requirements for the master's degree programs. **No prerequisites.** Instructor: Lisa W. Davison, Johnnie Eargle Cadieux Professor of Hebrew Bible.

### **HB 575 Exegesis of the Hebrew Bible: Women in the Hebrew Bible (3 hrs.)**

***Intensive: February 20-22 and April 16-18 (Thursday-Saturday)***

This course is designed as a survey of the Hebrew Bible from the perspective of the female characters in these ancient stories, in an effort to uncover what can be known about these important women, including: personalities, actions, and faithfulness. In order to do this study, students will learn about exegetical methods and will write an exegesis on a selected text about women in the Hebrew Bible. Once more familiarity with these female characters has been gained, students will discover ways in which these women and their stories may be introduced and integrated into life in the 21st century. **This groups will meet on campus February 20 2:30pm-6:30pm, February 21-22 8:30am-5:00pm, April 16 2:30pm-6:30pm and April 17-18 8:30am-5:00pm.** **Prerequisite:** HB 500. This course meets the curricular Hebrew Bible Exegesis requirement. Instructor: Lisa W. Davison, Johnnie Eargle Cadieux Professor of Hebrew Bible.

### **HB 835 Biblical Hebrew II (3 hrs.)**

***On Campus and via videoconference: Thursdays***

A continuation of HB 825. Includes further study of grammar and the development of sufficient vocabulary to make reading biblical Hebrew easier. The use of Hebrew as a foundation for exegesis is the primary emphasis. Students will use their knowledge of Hebrew to write an exegetical paper on a selected text. If not attending on campus, students must complete and submit "Synchronous Videoconferencing Registration Form" by January 17. **Prerequisite:** HB 825 or equivalent. Instructor: Lisa W. Davison, Johnnie Eargle Cadieux Professor of Hebrew Bible.

### **NT 500 Introduction to New Testament (3 hrs.)**

***Online***

An introduction to the writings of the New Testament, to the worlds from which they emerge, and to a range of interpretive methods or questions that interpreters might ask in making meaning of these texts. **No Prerequisites.** Instructor: Arthur Francis Carter, Assistant Professor of New Testament.

### **NT 600.08 New Testament Exegesis: Galatians (3 hrs.)**

#### ***On Campus: Tuesdays***

This course in New Testament exegesis guides students through careful analysis of Paul's Epistle to the Galatians in light of its ancient context(s) [worlds(s) behind the text] and literary structure [world(s) in the text]. Students will use insights from current trends in Pauline scholarship alongside their own socio-cultural, ideological and theological subjectivities [world(s) in front of the text] to explore Paul's message to the Galatians about himself, Jesus, and the good news. Class size limited to 15. **Prerequisite:** NT 500. Instructor: Arthur Francis Carter, Assistant Professor of New Testament.

### **NT 600.09 New Testament Exegesis: Gospel of Matthew (3 hrs.)**

#### ***Online***

This course provides students engagement with the text of the Gospel of Matthew, the contexts from which it emerges, which it engages, and to which it is addressed. It employs a range of approaches or critical methods of interpretation such as historical-critical, literary, imperial-critical, and gender approaches. The course cultivates skills necessary for care-full and informed exegesis or meaning-making of the Gospel involving the worlds behind the text, of the text, and in front of the text. It requires students to become familiar with some of the worthy resources that will sustain and inform ongoing interpretive work in various contemporary ministry/leadership contexts. Class size limited to 15. **Prerequisite:** NT 500. Instructor: Warren Carter, LaDonna Kramer Meinders Professor of New Testament.

## **Area III: Historical Studies**

### **HC 502 History of Christianity I (3 hrs.)**

#### ***Online***

This course is a survey of the development of the Christian church from the second century C.E. through the Middle Ages, examining the institutional history of the church as well as the theological developments in the church. Attention will be given to various theologians, theologies, and movements that shaped the period. The course highlights Christianity's intellectual and cultural history with an emphasis on the church's evolving relationship to political and social structures that allowed Christianity to be both a religion of protest and liberation as well as a religion of empire and conquest. **No Prerequisites.** Instructor: Lisa D. Barnett, Assistant Professor of the History of Christianity.

**HC 504 History of Christianity II (3 hrs.)*****On Campus: Tuesdays***

This broad survey of Christian history considers how the organized church developed and changed over the past 500 years, and how past human events, understandings, and decisions affect our Christian communities today. Topics include causes of the Protestant, Roman Catholic, and Radical Reformation; the placement of issues of church and state into their larger historical context; the stories of some important figures in Christian history; and issues surrounding Christian missionary activities, especially the exportation of Christianity to the Americas. **No Prerequisites.** Instructor: Ellen Blue, Mouzon Biggs, Jr. Professor of the History of Christianity and United Methodist Studies.

**DS 575 United Methodist Doctrine (3 hrs.)*****On Campus: Tuesdays***

This course is designed to provide an introduction to theology in the Wesleyan tradition as practiced in United Methodism. Students are expected to gain an understanding of and to be able to articulate basic aspects of John Wesley's theology and how it is distinctive, to demonstrate a grasp of the UMC understanding of the sacraments, and to become conversant with the current debate about theological method. Through the use of case studies and other methods, students will consider how Methodist theology should and does affect decisions of clergy in UMC pastorates, our practices within our UMC life together, and our practice toward the world around us. **Recommended Prerequisites:** TH 500. Instructor: Ellen Blue, Mouzon Biggs, Jr. Professor of the History of Christianity and United Methodist Studies.

**PL 650 Pastoral Leadership and Administration (3 hrs.)*****Online***

A survey of practices involved in leading a congregation, with special attention to processes for discerning a particular church's present and future mission, handling administrative tasks, and carrying out the ongoing integrative work in which such practices are shaped by theology and Christian tradition. **Prerequisite:** FDC 600. Instructor: Kathy McCallie, Associate Professor of Ministerial Leadership and Ethics

### **PL 675 Issues for Women in Christian Ministry (3 hrs.)**

#### ***Intensive: January 13-17 (Monday–Friday)***

This course examines issues often encountered by women performing ministerial functions (e.g., preaching, teaching, counseling, managing conflict) and the unique gifts of leadership which women commonly bring to the pastoral role. **This course will meet on campus**

**January 13-17 8:30am-5:00pm.** **No Prerequisite.** Instructor: Ellen Blue, Mouzon Biggs, Jr. Professor of the History of Christianity and United Methodist Studies.

## **Area IV: Theology and Ethics**

### **ET 525 Ethics, Culture and Mission of the Church (3 hrs.)**

#### ***Intensive: March 16-20 (Monday – Friday)***

A study of ethical reflection as a practice of cultural analysis. The churches' mission in the world will be considered in relation to the ethical challenges presents by the new media, bioethics, globalization, religious pluralism, race, sexuality, and other issues. Satisfies Ethics, Cultural and Mission requirement. **This course will meet on campus March 16-20 8:30am-5:00pm.** **Prerequisites:** FDC 600 and TH 500. Instructor: Ray A. Owens, Affiliate Instructor of Christian Social Ethics and Black Church Studies and Senior Pastor, Metropolitan Baptist Church.

## **Area V: Practical Theology**

### **CE 685 Education as a Practice of Freedom (3 hrs.)**

#### ***On Campus: Tuesdays***

In order to oppress a group of people, oppressors limit and/or take control of their education. Oppressors recognize the power of education. So do those who work for liberation. This first level course provides the learner with an introduction to the theory and methodology of Christian Education from a liberation perspective. Christian Education, for the purposes of this course, is the theory and practice (praxis or art) of nurturing faith for the liberation of all oppressed peoples. The cornerstone notions of the course are ubuntu and freedom. The course teaches that education is a practice of freedom and is best accomplished through and with the entire community for the purposes of justice and social transformation. This course fulfills the Christian Education requirement. **No Prerequisites.** Instructor: Annie Lockhart-Gilroy, Assistant Professor of Christian Education and Practical Theology.

**PT 520 Care in Christian Communities (3 hrs.)*****Online***

The purpose of this course is to help students understand practices of Christian care within and beyond their communities. This course is grounded in a broader understanding of Practical Theology, and we focus on care within Christian communities broadly understood to include congregational ministries, chaplaincies, non-profit ministries, and more. Students will explore ways to pay attention to suffering and to identify resources within and outside of the church that contribute to the ability to offer support and care. **Prerequisite:** FDC 600. Instructor: Annie Lockhart-Gilroy, Assistant Professor of Education and Practical Theology.

**PW 540 Theology and Practice of Public Worship (3 hrs.)*****Intensive: March 9-13 (Monday-Friday)***

An introduction to liturgical theology, or the discipline of theological reflection on the words and actions of the church's worship, designed for students who will lead worship in communities of faith. While some attention is given to liturgy for occasional services, the primary focus will be on the people of God's regular Sunday worship. **This course will meet on campus March 9-13 8:30am – 5:00pm.**

**Prerequisites:** FDC 600 and TH 500. Instructor: Richard F. Ward, the Fred B. Craddock Professor of Homiletics and Worship.

**PW 700 Worship Practicum (.5 hrs.)*****On campus and via videoconference: Tuesdays***

Students in this class are responsible for planning and evaluating the seminary community's regular services of worship. Regular attendance at the class and at worship is required. This class is offered tuition free, is graded pass/fail, and may be repeated. A total of no more than 2 hours may be applied toward a certificate, diploma, or master's degree program. If not attending on campus, students must complete and submit "Synchronous Videoconferencing Registration Form" by January 17. **Prerequisite:** completion of 6 credit hours.

Instructors: Gina and Chuck Jackson, Directors of Seminary Worship.

**SP 600 Celtic Christian Culture and Spirituality (3 hrs.)*****Intensive: February 6-8; April 30-May 2 (Thursday-Saturday)***

An examination of the original context of Christian spirituality as perceived and practiced by the Celtic people (5th-8th centuries) with the principle objective of translating these practices and perspectives for 21st century people. **This course will meet on campus February 6 2:30pm-6:30pm, February 7-8 8:30am-5:00pm, April 30 2:30pm-6:30pm and May 1-2 8:30am-5:00pm. No Prerequisites.** Instructor: Rev. Darlene Martinez, Children's Pastor at Harvard Avenue Christian Church, Tulsa, OK.

## **Area VI: Faith and Public Discourse**

### **Interreligious and Cross-Cultural Immersion and other Educational Travel Courses**

#### **AH 880.04 Christianity and Democracy: A Necessary and Tense Relationship (3 hrs.)**

##### ***Online***

It is common in some parts of the U.S. to question whether or not Islam is compatible with democracy. For Christians, who are much more numerous and influential in the U.S. than Muslims, the more fitting questions are whether or not Christianity is compatible with democracy, as well as asking the reverse: is democracy compatible with Christianity? In everyday public debates in the United States, Christians of many traditions and denominations interact in the public square. Should they bring their faith with them? If so, how should they bring their faith with them? What are the positive and negative consequences for Christianity or for democracy of their dynamic relationship? In this course, students will explore the history of and contemporary options for relating Christianity and democracy in U.S. public life, as well as develop their own normative understanding of what the relationship should be. Satisfies Culture and Contexts requirement. **No prerequisites.** Instructor: Gary Peluso-Verdend, Visiting Research Professor in Public Life.

#### **TC 900.06 Immersion Travel: Israel-Palestine (3 hrs.)**

##### ***Intensive: January 6-17 enrollment has been finalized for this course***

Students will engage and better understand ethical and theological issues in the context of Palestine and Israel. Improve skills of analysis and communication regarding complex and controversial geopolitical issues in public theology. Reflect theologically on questions of religious, national, and ethnic identity. Practice competencies as public theologians witnessing popularized narratives related to historical and scriptural inaccuracies. **An international immersion fee of \$1250.00 which partially covers travel, food and lodging expenses will be assessed. This fee is nonrefundable once travel and housing arrangements have been made.** Students are responsible for meals en route to and from the immersion site. **In addition, students will need to complete an Immersion Course Enrollment form by August 1 (passport required). Dates for other class meetings: Monday, December 2, Thursday, January 2 and Monday, February 17 from 5:00 pm – 6:00 pm.** Students will travel to Israel on Monday, January 6 and return on Friday, January 17. **Prerequisite:** completion of one introductory course. Instructor: Kathy McCallie, Assistant Professor of Ministerial Leadership and Ethics.

# Projected Courses – Fall 2020

*Projected courses (subject to change), offered only for planning purposes. A full listing will be published in Spring 2020.*

## Area I: General Theological Studies

**EXT 505<sup>1.5</sup>** Externship I, Morice Brubaker, format TBA

**EXT 510<sup>1.5</sup>** Externship II, Morice Brubaker, format TBA

**FDC 500<sup>1</sup>** Introduction to Theological Community, Academic Dean, on campus

**FDC 600<sup>3</sup>** Introduction to Theological Leadership, Southard, hybrid,  
(8/20-21; 10/3)

**SYM 505<sup>2</sup>** Supervised Year in Ministry I, Instructor TBA, on campus and online

**TRG 501.<sup>5</sup>** Foundations for Theological Thinking, Instructor TBA, on campus and  
online

**TRG 502.<sup>5</sup>** Foundations for Theological Writing, Instructor TBA, online

**TRG 503.<sup>5</sup>** Foundations for Theological Praxis and Reflection, Instructor, TBA,  
Hybrid (11/11)

**LC 600<sup>4</sup>** Capstones in Theological Education, Pittman, two-weekends  
(9/10-12; 11/12-14)

## Area II: Biblical Studies

**HB 500<sup>3</sup>** Introduction to Hebrew Bible, Davison, online

**HB 600<sup>3</sup>** Exegesis of the Hebrew Bible: Justice and the 8<sup>th</sup> Century Prophets,  
Davison, concentrated

**HB 850<sup>1</sup>** Hebrew Readings, Davison, on campus and videoconference

**NT 500<sup>3</sup>** Introduction to the New Testament, W. Carter, on campus

**NT 600.08<sup>3</sup>** Exegesis of the New Testament: Galatians A. Carter, online

**NT 825<sup>3</sup>** New Testament Greek I, W. Carter, on campus and videoconference

## Area III: Historical Studies

**HC 502<sup>3</sup>** History of Christianity I, Barnett, on campus

## Area IV: Theology and Ethics

**TH 500<sup>3</sup>** Introduction to Theology, Morice Brubaker, on campus and online

**TH 625<sup>3</sup>** Constructive Theology, Bessler, format TBA

## Area V: Practical Theology

**CE 540<sup>3</sup>** Educating through the Different Stages of Life, Lockhart-Gilroy, online

**PL 650<sup>3</sup>** Pastoral Leadership and Administration, Lockhart-Gilroy, Tuesdays

**PR 500<sup>3</sup>** The Art and Practice of Preaching, Instructor TBA, on campus

**PT 520<sup>3</sup>** Care in Christian Communities, Instructor TBA, format TBA

## Area VI: Faith and Public Discourse

**AH 650<sup>3</sup>** Religion and Politics, Bessler, format and time TBA

**AH 700<sup>3</sup>** Reading New Testament Texts in the Context of Empire, W. Carter,  
(two weekends 9/3-5; 10/1-3)

**TC 900.01<sup>3</sup>** Immersion Travel: BorderLinks, McCallie, concentrated

# Academic Calendar

## Spring 2020

Registration reopens for Spring 2020.....Jan 02  
J-term Weeks ..... Jan 6-10; 13-17  
DMIN Fortnight ..... Jan 6-17  
MLK Jr. Day (seminary closed) .....Jan 20  
Orientation.....Jan 21-22  
First day of 13-week classes .....Jan 27  
Concentrated Course Week I..... Mar 9-13  
DMIN Student Grades Due ..... Mar 15  
Concentrated Course Week II..... 16-20  
Withdrawal deadline..... Mar 20  
Registration Summer/Fall 2020 .....Mar 23-Apr 03  
Spring Break/Holy Week Recess .....Apr 6-10  
Good Friday (seminary closed) .....Apr 10  
Easter Monday (seminary closed).....Apr 13  
New Student Registration Summer/Fall .....Apr 14  
Incomplete request deadline ..... May 8  
Senior Grades Due..... May 8  
Awards Day .....May 12  
Last day of classes .....May 15  
Graduation.....May 16  
Memorial Day (Seminary closed) .....May 25  
Master Student Grades Dues .....May 29

## Summer 2020

Summer Term .....Jun 01-26  
DMIN Fortnight ..... Jun 22-Jul 03  
Independence Day Observed (seminary closed) .....Jul 03  
Summer Coursework Deadline .....Jul 24  
Master Student Grades Due ..... Aug 07  
DMIN Student Grades Due..... Sept 15

## Fall 2020

Registration reopens for Fall 2020..... Aug 01  
A-Term Weeks.....Aug 03-07; 17-21  
Orientation ..... Aug 18-19  
First day of 13-week classes ..... Aug 24  
Labor Day (seminary closed) .....Sep 07  
Concentrated Course Week I..... Oct 05-09  
Concentrated Course Week II..... Oct 12-16  
Withdrawal Deadline .....Oct 16  
Registration for Spring 2021 .....Oct 19-Nov 30  
New Student Registration Spring.....Nov 09  
Fall Break/Thanksgiving Recess ..... Nov 23-27  
Thanksgiving (seminary closed)..... Nov 25-27  
Incomplete Request Deadline.....Dec 04  
Last day of classes .....Dec 11  
Winter Break (seminary closed)..... Dec 24-Jan 01  
Master Student Grades Due ..... Jan 2, 2021