

PHILLIPS SEMINARY

COURSE SCHEDULE

Fall 2020



901 North Mingo Road, Tulsa, OK 74116-5612

Faculty and Staff Offices: (918) 610-8303

<https://www.ptstulsa.edu/>

Updated July 13, 2020

When should I register for classes in the Fall 2020 semester?

Continuing Phillips degree seeking students must register for A-term and Fall 2020 courses during the period of **Monday, March 23 – Friday, April 3**. If you don't register for the Fall 2020 term by the April 3 deadline, you may inconvenience your adviser and delay your own graduation. Further, missing the primary registration period means you must wait until August 1 to enroll. Please note: In all cases, students whose accounts are in arrears must see the registrar before they may begin the registration process.

How do I go about registering for classes?

First, make an appointment with your adviser, who will help you select the courses you should take. When a schedule of courses has been decided with your adviser, fill out an enrollment form (including the number of hours), which can be found on Moodle in the Student Service Site, Registrar Forms. Copies of the enrollment form can also be found in the Student Commons. Return your completed enrollment form to the registrar by April 3.

If I am a new student or Audit/Certificate Student, when can I register?

New students and audit/certificate students may register for Fall 2020 courses beginning **Tuesday, April 14**. You will be contacted by the registrar, who will introduce you to the enrollment process and assign you to an adviser. Your adviser will assist you with course selection and will submit your initial enrollment form.

How many hours should I plan to take?

For every 3-hour course you enroll in, please plan to invest an average of 10 hours a week reading and writing/posting. Thus, if you plan to take 9 hours for a semester, you will need approximately 30 hours a week for engagement in your academic studies.

How do I enroll in independent research?

After consulting with the professor who will lead this course for you, you must file a request to register for an independent study in the seminary registrar's office with all appropriate signatures by the first day of the semester. Enrollment and Independent Research Forms must include the complete course title, bibliography, and assignments. Enrollment forms will not be processed without the Independent Research Form, which can be found on Moodle in the Student Services Site, Registrar Forms.

When can I expect to have a book list and then my syllabus for my classes?

Seminary courses are offered in several different formats (i.e., 13-week, online, weekend, concentrated-week courses, January-term, and August-term intensive courses). The grid below provides guidelines for access to book lists and syllabi.

Book List Available to Students	Syllabus Available to Students	
August Term ~ July 1 Fall Term ~ July 1	13 week on-campus class	First day of the semester
January Term ~ December 1 Spring Term ~ December 1	13 week online class	First day of the semester
Summer Term ~ May 1	Intensive on-campus week-long course	First day of the semester
Book lists available in Moodle: Student Services Site - Book Lists	Weekend on-campus course	First day of the semester
Students are welcome to purchase eBook versions of textbooks. However, the responsibility for coordinating page numbers and citations rests with the students.	January, August and Summer Term	Thirty calendar days prior to the first-class meeting*

*Or next business day, if it falls on a weekend or holiday

When will my course be turned on in Moodle?

Moodle courses will be opened no later than the first day of the fall and spring semesters. Moodle courses for the January, August, and Summer terms will open thirty calendar days prior to the first-class meeting. If your course does not show up on the first day, please contact Tammye Jurena in the Academic Dean's Office, tammye.jurena@ptstulsa.edu.

What do I need to know about coursework for various intensive course formats?

Seminary courses that convene for an intensive week in January, March, August or October or on several weekends during the semester generally compress most class-contact hours in a limited period of time. In order to maximize learning, students are also often required to spend some time in an online format, either asynchronously or through synchronous videoconferencing. Professors will announce dates and times of online components in the course descriptions found at the end of this schedule. Please be sure you can participate in those sessions as well because in most cases, they count as part of the contact hours and thus are subject to the attendance policy. **You should also be aware that professors expect students to begin reading and working on assignments prior to the first-class session. Normally, they will also expect students to complete research and writing assignments after the date of the last class session. In other words, despite the intensive schedule for class meetings, such seminary courses should be understood to require academic work throughout the entire semester. Also, students who enroll in a weekend intensive course need to know that 13-week on-campus and online courses continue to meet, and that course work for a 13-week course and weekend course will overlap.**

It is the responsibility of all students who register for such courses to obtain reading lists and course syllabi when available, as noted in the above grid. **Book lists are posted in the Student Services Site in Moodle.** Syllabi for these intensive courses will be located on the Moodle course site. Any, and all, assignments due prior to the first meeting of one of these intensive classes will be described in the course syllabus.

So, students who register for courses taught in the A-Term 2020 should begin looking at the Phillips Moodle site in early July to see if course materials are available. If course information is not available by July 15, students should contact the instructor. As noted above, assignments for these courses are normally due prior to the first-class session and after the final session.

How much money should I budget for books?

Students should anticipate spending approximately \$35-\$50 per credit hour on books. (Example: if you are taking a 3-hour course, your budget for books should be in the neighborhood of \$105-\$150.). **Students are expected to obtain books before the first day of a class.** The library is not responsible for obtaining an Inter-library book loan (ILL) for course textbooks. Though textbooks for each course are available on reserve in the library, they cannot be checked out or removed from the premises.

If you do not have the financial resources to purchase your books before classes begin, please contact MaryAnn Morris, Dean of Students at maryann.morris@ptstulsa.edu.

What equipment do I need for online or videoconference coursework?

Online education requires particular tools. Our technology philosophy is to use the least bandwidth possible in order to make the education we offer accessible to the broadest number of potential students. Students should plan on having:

- A reliable computer, running an up-to-date operating system (e.g., Apple OS X 10.9 or newer or Windows 8 or newer)
- All students, not just online students, need a Word processing program compatible with Microsoft Word 2010 or newer
Note: Office 2016 free download is available through your Phillips Office 365 account
- A presentation program compatible with Microsoft PowerPoint 2010 or newer
- Apple computer users should plan to export to a Microsoft compatible extension (.docx, .pptx, .pdf, etc.)
- Broadband internet access, or faster (strongly preferred, regardless of whether it is delivered by satellite, cable, or DSL)
- Speakers and a microphone; a combination headset with microphone solution is specifically recommended for all interactive and synchronous videoconference class sessions
- A webcam

Students should be aware that some courses will require social media activities or activities involving other third-party websites and/or apps other than those the Seminary contracts with. If such an assignment is required for the course, it will be noted in the course description. Please contact instructors in advance of enrolling to address any questions or special concerns around technology use in the course.

The Phillips faculty and staff primarily use up-to-date Windows software so your use of compatible software will make things easier for you. Also, you should be aware that connectivity speeds, which affect the quality of your internet connection, vary with your supplier, time of day, and location. No matter how much they want to help you, Phillips staff members cannot fix this.

Synchronous Videoconferencing

Except for courses in biblical languages (i.e. Hebrew and Greek) and Worship Practicum, no courses may be taken completely via synchronous videoconferencing.

In extenuating circumstances students may petition to participate in a single session of a course by completing the “Synchronous Videoconferencing Registration Form” (available on Moodle in the Student Service Site, Registrar Forms) and submitting it to [Tammye Jurena](#), Executive Assistant to the Dean and the Faculty, 48 hours, if possible, in advance of the particular class session. The cost for the petition is \$25 and will be added to the student’s bill. The petition is subject to approval and is not guaranteed.

Can I audit a class?

Individuals motivated by a desire for personal growth rather than an accumulation of credit hours may audit selected courses at the cost of \$40.00 per credit hour. If you are interested in auditing a class, please contact the Dean of Students.

And if I have a disability?

Phillips recognizes disability as an aspect of diversity vital to the seminary community and society. The Office of Admissions and Student Services strives to identify opportunities for the learning environment to be accessible and inclusive to all members of the Phillips community and make Disability Resources available to qualifying students. Students with disabilities can begin the collaborative process of accessibility by contacting the Office of Admissions and Student Services to develop solutions or to implement reasonable accommodations. (No documentation will result in a waiver of Phillips admissions policies, expectations regarding acceptable behavior, or course objectives and requirements, including attendance policy.) Disability Resources include developing a partnership with the student through an interview process, review of medical records, and previous learning history to identify resources and strategies for full participation in the learning community. For details, see “[Disabilities: Policies and Procedures](#).”

What if I need help with travel expenses?

Any student who is currently enrolled in a degree program at Phillips Theological Seminary and lives at least 100 miles from campus may apply to the Office of Admissions and Student Services for a travel grant to offset transportation and lodging expenses.

Funds may be used for travel, lodging, and meal expenses incurred as a direct result of the student’s progress toward completion of a degree at Phillips Theological Seminary. Maximum funding is \$250 per academic term per student (not to exceed \$500 in an academic year). For more information, contact MaryAnn Morris, Dean of Students, maryann.morris@ptstulsa.edu.

What if I am struggling academically?

Students are always encouraged to visit with professors and their adviser if they are facing academic challenges. In addition, the seminary is deeply invested in the success of every student and has developed a program that will cover up to 4 free sessions per semester with a seminary-approved writing/tutoring coach. Please contact Katherine Casey, Assistant Dean of the Library and Instruction Librarian, katherine.casey@ptstulsa.edu, for a resource packet and information on how to utilize the writing and tutoring resource program.

What else do I need to know before starting classes?

Students are expected to maintain a ptstulsa.edu email account in order to facilitate communication and to access course information and assignments via the Internet. Students should check regularly for email sent by Phillips faculty and staff. In addition, Phillips publishes an electronic directory of students every semester that includes **name, home address, telephone numbers, Phillips email address, degree information, and a student's denomination**. Students must notify the registrar by September 7, 2020, if they do not wish to have any or all of this information, including denomination, listed in the directory. Changes in contact information must be reported immediately to the office of the registrar.

We do not provide the directory to individuals or organizations outside the seminary. Likewise, Phillips students should respect the fact that directories and the information they contain are intended only to facilitate appropriate communication within the Phillips community.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. Notification of these rights is printed annually in the student handbook which can be accessed in the Student Services Moodle course, Handbook, Services, and Resources section. Please contact Virginia Thompson, registrar, if you have questions about these rights or the Phillips student directory.

What if I need to add a course?

A student may not add a course beyond the first week of a fall or spring semester, regardless of course schedule configuration (e.g., weekly, weekend, concentrated, arranged, online). In a January, August or Summer term, courses must be added at least three weeks prior to the beginning of the term.

What if I need to drop a course?

If you need to drop a course after it starts, here is the policy:

1. During the first through fourth weeks (12 contact hours) of a 13-week Fall or Spring semester course, or within the first 12 class contact hours of a concentrated course (in the Fall or Spring semester, or in a January, August, Summer term), or a hybrid course in any term (keeping in mind that hybrid attendance may be online or on-campus) a course may be dropped for any reason. No record appears on the transcript.
2. In the fifth through the eight week (15-24 class contact hours) of a 13 week Fall or Spring semester, or between 15 and 24 class contact hours of a concentrated course (in the Fall or Spring semester or in a January, August or Summer term), or a hybrid course in any term (keeping in mind that hybrid attendance may be online or on-campus) may be dropped for any reason. The dropped courses will be listed on the transcript with a "WD" indicating withdrawal. Loan students should discuss the possible ramifications with Todd Mantock, financial aid officer.
3. After the eight week of a 13-week Fall or Spring semester, or after 24 class contact hours of a concentrated course (in the Fall or Spring semester or in a January, August, Summer term), or a hybrid course in any term (keeping in mind that hybrid attendance may be online or on-campus) a course may be dropped with a grad of "WD" only for verified extenuating circumstances of a non-academic nature. A written petition, explaining the extenuating circumstances, must be presented to the academic dean. If that petition is granted, a "WD" will appear on the transcript. If the petition is not granted, the academic dean will notify both the student and the course instructor of the decision. The course instructor will assess the student's performance up to the date of the student's request to withdraw, and a grade will be issued and will appear on the transcript. Student may appeal a negative decision by the academic dean to the Master's Committee.
4. If you are unable to be on campus, you may use the following drop procedure:
 - To drop a course during the first three weeks of class you may notify the registrar via email at virginia.thompson@ptstulsa.edu, or fax a Change of Enrollment form with advisers signature to the registrar, 918-610-8404 or scan and send as email attachment to the registrar. Please include the reason for dropping the course. Requests to drop a course will not be taken over the phone.
 - To drop a class after the third week, you must fill out a Change of Enrollment form, and return the form to the registrar's office.
 - If you are unable to return for the semester, please notify the registrar and your adviser before classes start.

Tuition Refund Period for August Term 2020:

If the completed drop slip is returned (email and faxes are accepted) to the registrar’s office, the refunds are as follows:

From end of registration through July 23	all but \$25 per drop slip
From July 24 to the day prior to the start of class.....	80%
On the first day of the class	50%
On or after the second day of the class	0%

Tuition Refund Period for the Fall 2020 Semester which applies to drops and withdrawals:

First and second week (August 24 – September 6, 2020)	100%
Third week (September 7 – 13, 2020)	80%
Fourth week (September 14 – 20, 2020)	50%
Fifth week (after September 20, 2020)	None

Withdrawal Period (WD listed on transcript)

Week five-eight (September 21 - October 16, 2020)	None
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A student may receive six hours of WD without negatively impacting seminary tuition aid.

All fees are non-refundable after the second week.

This tuition refund policy applies equally to students enrolled in all courses regardless of schedule configuration (e.g., weekly, intensive, arranged, or online).

The Change of Enrollment Form for adding and dropping courses is available in the student commons or on Moodle in the Student Services Site. Change of Enrollment forms will be processed the day they are received in the registrar’s office.

The policies for adding and dropping courses in a fall or spring semester apply equally to master’s level students enrolled in all courses regardless of schedule configuration (e.g., weekly, intensive, arranged, online).

Incompletes

Students who take an “incomplete” for a course should be aware of this policy. “Incompletes” will render the following registration restrictions.

1 Incomplete	Student can enroll in no more than 9 hours in the next semester
2 Incompletes	Student can enroll in no more than 8 hours in the next semester
3 Incompletes	Student can enroll in no more than 6 hours in the next semester
More than 3 Incompletes	Student cannot enroll for the next semester until at least 1 incomplete is finished

The maximum number of extensions for an incomplete will be two (90 days). Extensions are not automatic.

The fall 2020 deadline to request an incomplete is December 4. The request for an incomplete and request for an extension of an incomplete forms are located on the Students Services Site in Moodle, Registrar Forms.

What if I still have questions about procedures?

If you're still not sure what to do after reading this document carefully, or you have additional questions, feel free to contact your adviser, the registrar, virginia.thompson@ptstulsa.edu, the assistant to the dean and faculty, tammye.jurena@ptstulsa.edu, or the interim dean, joe.bessler@ptstulsa.edu.

Tuition, Fees and Financial Aid

What are the tuition and fees for Fall 2020?

Tuition (master's degree student)	\$480.00 per semester hour minus any Phillips tuition aid grant
Tuition (diploma or special student).....	\$140.00 per hour (no tuition aid grant awarded)
Audit/Certificate Fee	\$ 40.00 per semester hour
General Student Fee per semester for all credit-seeking students	\$125.00
Change of Enrollment Fee.....	\$ 25.00 (after first day of the semester; per slip)

How do I pay my tuition and fees?

Tuition and fees are due in full the first week of the semester, although a deferred payment plan may be arranged. Students will be informed of payment options at the beginning of the Fall 2020 term. Students with account balances should speak to the registrar before enrolling. Students will be responsible for any costs incurred by the seminary in collecting delinquent student accounts.

Please mail payments to: Phillips Theological Seminary, Phillips Student Accounts, 901 North Mingo Road, Tulsa, Oklahoma 74116-5612. Credit card payments can be made at <http://ptstulsa.edu> (open the menu, go to "Current Students," then "Student Account Payment"). Cash, check, or credit card payments may also be made in person at the front reception desk.

Financial arrangements should be made before you attend the first class of a term.

What if I need financial aid?

Phillips provides tuition assistance to degree-seeking students so that no deserving student is denied the opportunity to obtain a theological education because of the cost. Phillips provides financial assistance on the following scale:

- DOC/UCC students receive tuition aid grants that will cover 80% of their qualifying tuition costs
- Students of color receive tuition aid grants that will cover 80% of their qualifying tuition costs
- All other students receive tuition aid that will cover 60% of their qualifying tuition costs

Students who apply for federal loans must complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov and contact Todd Mantock, financial aid officer, at todd.mantock@ptstulsa.edu.

Seminary tuition aid grants are automatically renewed each year provided the student:

1. Writes a thank-you letter to their donor(s) by the deadline specified; (students will receive instructions from the Office of Admissions and Student Services.)
2. Maintains satisfactory academic progress by sustaining a 2.50 cumulative GPA. Students whose cumulative GPA falls below 2.50 will be placed on academic probation.

Students may continue to receive seminary aid while on academic probation, provided they demonstrate satisfactory academic progress, as outlined in the academic catalog.

Please see the Financial Aid Handbook in the Financial Aid section of the Student Services Site in Moodle for a complete guide to our Financial Aid policies and procedures.

The Fine Print Regarding Financial Aid at Phillips Seminary:

Seminary tuition aid grants are normally granted for no more than the total number of credit hours required in the degree program in which a student is enrolled. In exceptional circumstances, a student may receive up to three additional semester hours of a seminary tuition aid grant. A student may receive six hours of WD without negatively impacting his or her seminary tuition aid. In all cases, credit hours taken beyond six additional hours required for completion of the student's current academic program will be billed at the full tuition rate.

When a student receives a grade of "F" in a course, any seminary tuition aid granted for that course must be returned to the seminary. The amount of tuition aid grant given for that course will be posted to the student's account for the term in which the student is next enrolled and must be paid according to the financial agreements for that term.

Students receiving Federal Direct student loans must successfully complete at least 6 hours per semester and maintain a 2.50 cumulative GPA in order to maintain satisfactory academic progress for loan eligibility. According to federal regulations, a student cannot exceed the identified borrowing limits per academic year (\$20,500 unsubsidized).

Beginning in the fall of 2020, unsubsidized student loan disbursements will be broken into two equal disbursements each fall and spring (after September 15 and October 15 for the fall and after February 15 and March 15 for the spring.). By dividing the refunds into two disbursements it allows the seminary to include outside scholarships when calculating borrowing eligibility thus ensuring the seminary meets federal guidelines. As well, it also alleviates a student's need to return federal funding, should they withdraw from their studies or drop below the 6-hour enrollment requirement during the course of the semester after having already received a federal loan disbursement. If you have any questions, please contact the financial aid officer, [Todd Mantock](#).

Students who anticipate using any of the various educational veteran benefits programs are reminded to report this information to the financial aid officer at the time of enrollment.

FALL SEMESTER 2020

Academic Course Offerings: Master's Programs

Weekly On-Campus Courses	Weekly Online Courses	Intensive Courses
<p>Weekly On-Campus courses run from August 24 – December 11 (excluding Concentrated Course Weeks and Fall Break)</p> <p style="color: red;">07.13.20 classes will not meet on campus due to COVID.</p> <p style="text-align: center;"><u>Tuesday</u></p> <p>8:30am-11:15am NT 500³ Introduction to New Testament — W. Carter</p> <p>PL 650³ Pastoral Leadership and Administration — Lockhart-Gilroy</p> <p style="text-align: center;">11:30am-12:45pm Break</p> <p>1:00pm-2:15pm PW 700⁵ Worship Practicum — Jacksons</p> <p>SYM 505² Supervised Year in Ministry I — Richards</p> <p>TRG 501⁵ Foundations for Theological Thinking — Mayo</p>	<p>Online courses run from August 24 – December 11 (excluding Concentrated Course Weeks and Fall Break)</p> <p>FDC 600³ Invitation to Theological Leadership — Southard</p> <p>FDC 700³ Theology and Social Justice — Schwartz</p> <p>FDC 800³ Foundations in Black Church Studies and African American Faith-Life — A. Carter</p> <p>HB 500³ Introduction to Hebrew Bible — Davison</p> <p>PR 500³ The Art and Practice of Preaching — Ward</p> <p>PR 500³ The Art and Practice of Preaching — Meyers</p> <p>TH 500³ Introduction to Theology — Morice Brubaker</p> <p>CE 540³ Educating through the Different Stages of Life — Lockhart-Gilroy</p>	<p style="text-align: center;">August Term</p> <p style="color: red;">07.13.20 classes will not meet on campus due to COVID.</p> <p>Week 1: August 3-7 DS 500³ History and Polity of the Disciples of Christ — Barnett</p> <p>Week 2: August 10-14 TH 750³ The Theology and Ethics of Martin Luther King Jr. — Owens</p> <p>Week 3: August 17-21 PT 525³ Adolescent Spirituality — Lockhart-Gilroy</p> <p>August 18-19 FDC 500¹ Orientation to Theological Community — Academic Dean</p> <p style="text-align: center;"><u>Hybrid Courses</u></p> <p>Nov 11 and online TRG 503⁵ Foundations for Theological Praxis and Reflection ** — Southard</p>

<p>2:30pm-5:15pm TH 500³ Introduction to Theology — Morice Brubaker</p> <p>6:00pm-8:45pm HC 502³ History of Christianity I — Barnett</p> <p style="text-align: center;"><u>Wednesday</u></p> <p>9:00am-11:45am CPE 500³ Clinical Pastoral Education (Part 1) — George</p> <p style="text-align: center;"><u>Thursday</u></p> <p>8:30am-11:15am NT 825³ New Testament Greek I — W. Carter</p> <p>1:00pm-2:15pm HB 850¹ Biblical Hebrew Readings — Davison</p>	<p>EXT 505^{1.5} / EXT 510^{1.5} Externship I and II — Morice Brubaker</p> <p>NT 600.08³ Exegesis of the New Testament: Galatians — A. Carter</p> <p>PT 562³ Empathy and the Ethics of Pastoral Care — Capretto</p> <p>PW 700⁵ Worship Practicum (Video-conferencing Tuesdays 1:00-2:15pm) — Jacksons</p> <p>SYM 505² Supervised Year in Ministry I — Richards</p> <p>TH 625³ Constructive Theology — Bessler</p> <p>TRG 501⁵ Foundations for Theological Thinking — Woods</p> <p>TRG 502⁵ Foundations for Theological Writing — Hoffmann</p> <p style="text-align: center;"><u>Video-Conferencing (Thursday)</u></p> <p>8:30am-11:15am NT 825³ New Testament Greek I — W. Carter</p> <p>1:00pm-2:15pm HB 850¹ Biblical Hebrew Reading — Davison</p>	<p style="text-align: center;"><u>Weekend Courses</u></p> <p style="text-align: center;"><u>Two 3-Day Weekend Courses</u></p> <p>Sep 10-12; Oct 1-3 AH 700³ Social World of Early Christianity — W. Carter</p> <p>Sep 17-19; Nov 5-7 HB 600.01³ Exegesis of the Hebrew Bible: Justice and 8th Century Prophets — Davison</p> <p>Sep 10-12; Nov 12-14 LC 600³ Capstones in Theological Education ** — Pittman</p> <p style="text-align: center;"><u>Concentrated Course Weeks</u></p> <p>Week 1: Oct 5-9 HR 500³ Contemporary World Religions — Kimball</p> <p>Week 2: Oct 10-17 CANCELLED TC 900.01³ Immersion Travel: BorderLinks — McCallie</p> <p style="text-align: center;">** Any MDIV student intending to graduate in spring 2021 or the next semester should enroll.</p>
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Disclaimer: Course offerings and course meeting dates/times are subject to change based on instructor availability and course enrollment.

Course Descriptions – Fall 2020

Area 1: General Theological Studies

CPE 500 Clinical Pastoral Education I (3 hrs.)

Synchronous: Wednesdays

Clinical Pastoral Education I is an extended parish-based course intended to meet the standard requirement for one half unit of certified ACPE training. The design of the course is based on the action-reflection peer learning model of experiential education. Students will engage in critical reflection in order to gain greater self-awareness, ministerial identity and effective ministry skills. Through the use of verbatim case studies, didactic instruction and individual/group supervision by an ACPE Certified Educator, progress toward specific level I learning outcomes will be achieved and evaluated. **Prerequisites for the course include completion of phase one courses, a standard ACPE application essay (fall application deadline July 1), an interview and approval by the program director.** The course may be open to special students who meet the ACPE application criteria. Read the CPE Handbook on the seminary's website for further details about the program requirements. **At least three all-day class sessions (Aug 26, Oct 21 and Dec 9 from 8:30am – 5:00pm) are scheduled in addition to the regular Wednesday class meetings.** Instructor: Dr. Jacob George, DMin., BCC, ACPE Certified Educator.

EXT 505 Externship I (1.5 hrs.)

Online

In this course, students will research, identify, contact, propose, generate measurable learning goals for, and begin to participate in an unpaid externship through an organization – nonprofit, advocacy, public policy, or community organizing – whose mission aligns with the MA(SJ) program goals as well as with the student's educational and vocational goals. In addition, students must spend 60 clock hours of time engaged on-site in the externship activities. **Prerequisites:** Phase one courses. Intended to be followed by EXT 510 (1.5 hrs.) in the consecutive semester; credit for EXT 505 will only be awarded once EXT 510 is completed. Instructor: Sarah Morice Brubaker, Associate Professor of Theology.

EXT 510 Externship II (1.5 hrs.)

Online

In this course, students will complete the externship they began in EXT 505, assess how well they met the learning goals of their externship program, identify the evidence that supports that assessment, generate an artifact of that learning, and share that learning with students in EXT 510 and EXT 505 as well as with their externship site coordinator. Students in EXT 510 will also help prepare students in EXT 505 for the externship experience. On-campus session meets concurrently with EXT 505. Instructor: Sarah Morice Brubaker, Associate Professor of Theology.

FDC 500 Orientation to Theological Community (1hr.)

Synchronous: August 18-19 (Tuesday-Wednesday)

In this course, required for all students enrolled in a master's degree program within their first academic year, students will be introduced to the Phillips community, faculty, and the goals of theological education. They will also be given opportunities to develop skills and strategies for success in academic work, to reflect critically on significant issues in ministry and religious leadership in the 21st century, and to form meaningful relationships with peers, professors, and staff members. Graded on a Pass/Fail basis. **This course will meet Tuesday, August 18 8:30am-6:30pm and Wednesday, August 19 8:30am-4:30pm. No prerequisites.** Instructor: Academic Dean.

FDC 600 Invitation to Theological Leadership (3 hrs.)

Online

This introductory course, required for MDiv and MAMC students, examines the contours of leadership in ministry across multiple contexts by giving exposure to multiple denominational practices as well as a variety of ministry settings and practices. Settings include but are not limited to congregational ministries, broader church ministries, community-based or entrepreneurial ministries, and forms of chaplaincy – all of which are currently in a time of transformation. Readings will address the nature of ethical and effective leadership broadly defined, as well as theologies of leadership specifically in religious contexts. The course will also provide an introduction to some basic practices of ministry, both traditionally conceived and innovative. **No Prerequisites.** Instructor: Susanna Southard, Instructor in Ministry Studies.

FDC 700 Theology and Social Justice: Theories and Methods (3 hrs.)

Online

This is an introductory course, required for all MA(SJ) students, equips students to describe, evaluate, and analyze the relationship between theological reflection and social justice, and to apply that analysis to differing contexts. **No Prerequisites.** Instructor: Dr. Yuki Schwartz, associate pastor for justice formation at Keystone Congregational UCC/Justice Leadership Program in Seattle.

FDC 800 Foundations in Black Church Traditions and African American Faith-Life (3 hrs.)

Online

This course introduces students to the diversity of Black Church traditions within the US context. Through survey and thematic exploration, the origins and development of Black faith and religiosity in America are presented as integral to broader—domestic and transnational— theological, political, and cultural discourses and practices. Upon completion, students will have a foundational framework for further study of Black Church traditions and African American Christian practice. **No Prerequisites.** Satisfies Phase II, Vital Conversations Polity/Denominational History requirements for MDIV and MAMC students that are: non-denominational students; associated with underrepresented denominations at Phillips where history/polity is taught with irregularity; and/or denominations that don't have polity requirement. Instructor: Arthur Francis Carter, Assistant Professor of New Testament.

LC 600 Capstones in Theological Leadership (3 hours)

Synchronous: Sep 10-12; Nov 12-14 (Thursday-Saturday)

Sustainable and effective theological leadership is built upon three primary strategies: collaboration, integration, and articulation. In this course students will explore these strategies in light of their theological commitments as they prepare for their next steps in leadership/ministry. Drawing upon themes and skills of previous coursework, students will produce their own “enchiridion” (handbook) for theological leadership, giving attention to these strategies and the values by which they will be employed; and will develop and teach a project based on a topic related to their own interests within the intersection of theological studies and leadership practices **Meets two weekends: Thurs-Fri, 8:30am-5:00pm and Saturday 8:30am-1:00pm. Participation in an online forum between the two weekends of class is also required.** **Prerequisite:** completion of Supervised Year in Ministry for students in the MDiv or MAMC; completion of 28 hours in the MA(SJ). Instructor: Nancy Claire Pittman, Stephen J. England Associate Professor of the Practice of Ministry.

SYM 505 Supervised Year in Ministry I (2 hrs.)

Synchronous: Tuesdays and Online

Students will learn the essential habits of paying attention to particular issues within a ministry context. Self-awareness, disciplined theological reflection, ecclesiology, and effective ministry practices will be examined for their contextual appropriateness. Various methods for theological reflection on contextual issues will be demonstrated. Finally, each student will be asked to present written materials demonstrating their growing awareness and skill development for contextual ministry. Class size is limited. **Prerequisites:** completed of phase one courses, and submission of required paperwork to the director of supervised ministries. Instructor: Rev. Courtney Richards, Connections Pastor, Harvard Avenue Christian Church, Tulsa OK.

TRG 501 Foundations for Theological Thinking (.5 hrs.)

Synchronous: Tuesdays and Online

Small theological reflection group drawing on vocational stories to explore the nature and practice of theological reflection, with particular attention to critical thinking in seminary and ministry contexts. To be taken by all master's students during the first or second semester of enrollment. Graded on a Pass/Fail basis. **No Prerequisites.** On Campus Instructor: Rev. Zenobia Mayo. Online Instructor: Gina Woods.

TRG 502 Foundations for Theological Writing (.5 hrs.)

Online

Small theological reflection group employing a workshop approach for the practice of seminary writing, as well as various forms of public theological writing. To be taken by all master's students early in program, in phase one. Graded on a Pass/Fail basis.

Prerequisite: TRG 501. Instructor: Thomas Hoffmann, Senior Pastor, St. Matthew's United Methodist Church.

TRG 503 Foundations for Theological Praxis and Reflection (.5 hrs.)

Synchronous: Nov 11 (Wednesday) + online work (Hybrid)

Small theological group focusing on theological praxis and reflection based in a case study model. To be taken late in the program after completing a minimum of 60 semester hours of credit for MDiv students and 30 semester hours for MAMC students. Graded on a Pass/Fail basis. **This course will meet online during the weeks of Sept 21, 28, Oct 19, 26 and Nov 2; and on campus Nov 11 from 9:30am-5:30pm.**

Prerequisite: Completion of or concurrent enrollment in Supervised Year in Ministry or Clinical Pastoral Education. Instructor: Susanna Southard, Instructor in Ministry Studies.

Area II: Biblical Studies

HB 500 Introduction to the Hebrew Bible (3 hrs.)

Online

This course is designed to provide students with an introduction to the Hebrew Bible. Students will learn about the historical backgrounds of these texts as well as the process of their composition and canonization. The biblical materials will be approached from an academic/critical perspective with insights into how they might be used in different contemporary contexts. Successful completion of the course will satisfy one of the basic Bible requirements for the master's degree programs. **No prerequisites.** Instructor: Lisa W. Davison, Johnnie Eargle Cadieux Professor of Hebrew Bible.

HB 600.01 Exegesis of the Hebrew Bible: Justice and 8th Century Prophets (3 hrs.)

Synchronous: Sep 17-19; Nov 5-7 (Thursday-Saturday)

Who is a prophet? What is justice? What do the biblical prophets teach us about justice? Beginning with these questions, this course will provide students with the opportunity to develop their own answers through consideration of the term "justice" and study of the 8th century prophets of Israel (i.e., Amos, Hosea, Isaiah, and Micah). This search will be enhanced by the study and application of various methods used in the interpretation of Hebrew Bible texts. This course will require an in-depth exegetical paper on a chosen prophetic text. **This course will meet September 17 2:30pm-6:30pm, September 18-19 8:30am – 5:00pm, November 5 2:30pm-6:30pm and November 6-7 8:30am-5:00pm.** **Prerequisite:** PC 500 or HB 500. Instructor: Lisa W. Davison, Johnnie Eargle Cadieux Professor of Hebrew Bible.

HB 850 Biblical Hebrew Readings (1 hr.)

Videoconference: Thursdays

Reading of a variety of Hebrew texts with some attention given to advanced syntax. If not attending on campus, students must complete and submit "Synchronous Videoconferencing Request Form" by August 3. **Prerequisite:** HB 835 or equivalent. Instructor: Lisa W. Davison, Johnnie Eargle Cadieux Professor of Hebrew Bible.

NT 825 New Testament Greek I (3 hrs.)

Videoconference: Thursdays

This course provides an introduction to New Testament Greek. It requires sustained and regular learning of grammatical forms, patterns, structures and vocab. The fall semester course leads into the Spring semester course (NT835) where, in addition to further linguistic work, an exegetical component will be added. If not attending on campus, students must complete and submit "Synchronous Videoconferencing Request Form" by August 3. **No Prerequisites.** Instructor: Dr Warren Carter, LaDonna Kramer Meinders Professor of New Testament

NT 500 Introduction to New Testament (3 hrs.)

Synchronous: Tuesdays

An introduction to the writings of the New Testament, to the worlds from which they emerge, and to a range of interpretive methods or questions that interpreters might ask in making meaning of these texts. **No Prerequisites.** Instructor: Warren Carter, LaDonna Kramer Meinders Professor of New Testament.

NT 600.08 New Testament Exegesis: Galatians (3 hrs.)

Online

This course in New Testament exegesis guides students through careful analysis of Paul's Epistle to the Galatians in light of its ancient context(s) [worlds(s) behind the text] and literary structure [world(s) in the text]. Students will use insights from current trends in Pauline scholarship alongside their own socio-cultural, ideological and theological subjectivities [world(s) in front of the text] to explore Paul's message to the Galatians about himself, Jesus, and the good news. Class size limited to 15. **Prerequisite:** NT 500. Instructor: Arthur Francis Carter, Assistant Professor of New Testament.

Area III: Historical Studies

DS 500 History and Polity of the Disciples of Christ (3 hrs.)

Synchronous: August 3-7 (Monday-Friday)

The origin, development, organization, and theological interests of the Christian Church (Disciples of Christ) studied in the context of American social and religious history. Required of all Christian Church (Disciples of Christ) students preparing for ordination. Enrollment encouraged for United Church of Christ students. **This course will meet August 3-7 9:30am-6:00pm.** **Recommended Prerequisites:** Phase I Courses. Instructor: Lisa D. Barnett, Assistant Professor of the History of Christianity.

HC 502 History of Christianity I (3 hrs.)

Synchronous: Tuesdays

This course is a survey of the development of the Christian church from the second century C.E. through the Middle Ages, examining the institutional history of the church as well as the theological developments in the church. Attention will be given to various theologians, theologies, and movements that shaped the period. The course highlights Christianity's intellectual and cultural history with an emphasis on the church's evolving relationship to political and social structures that allowed Christianity to be both a religion of protest and liberation as well as a religion of empire and conquest. **No Prerequisites.** Instructor: Lisa D. Barnett, Assistant Professor of the History of Christianity.

Area IV: Theology and Ethics

TH 500 Introduction to Theology (3 hrs.)

Synchronous: Tuesdays and Online

An introduction to the vocabulary, tasks, aims, and scope of theology, and various contextual methods and approaches to the discipline. Upon successful completion of the course, students will be able to identify, describe, classify, and evaluate influential theological arguments, as well as place those arguments in their historical context. **No Prerequisites.** Instructor: Sarah Morice Brubaker, Associate Professor of Theology.

TH 625 Constructive Theology (3 hrs.)

Online

An investigation of the interconnected character of the major topics/symbols of the Christian faith. This course requires each student to write a constructive essay, expressing her, his, or their understanding of those interconnected topics. **Prerequisite:** TH 500. Instructor: Joseph A. Bessler, Robert Travis Peake Professor of Theology.

TH 750 The Theology and Ethics of Martin Luther King Jr. (3 hrs.)

Synchronous: August 10-14 (Monday-Friday)

This course is an examination of the salient themes in the theology and ethics of Martin Luther King, Jr. Through careful reading of sermons, speeches, essays and books, students will identify and assess King's theological and ethical understanding of concepts such as justice, freedom, love, human dignity and nonviolent protest, to name only a few. Particular attention will be given to King's important leadership role in the Civil Rights movement and the ways this movement shaped and was shaped by his theology and ethics. **This course will meet August 10-14 8:30am-5:30pm.** Prerequisite: TH 500. Instructor of Christian Social Ethics and Black Church Studies and Senior Pastor, Metropolitan Baptist Church.

Area V: Practical Theology

CE 540 Educating Through the Different Stages of Life (3 hrs.)

Online

This first level course will explore cognitive, moral, and faith changes that often happens throughout the life span and will engage questions concerning teaching and learning through the human lifespan and multiple styles of learning. Students will examine burgeoning research on brain and cognitive development, qualitative research on how one's culture aids one in the forming of their reality, and work on how faith is understood at different stages of life in different contexts. Students will have the opportunity to design and practice teaching lessons for specific age groups. **No Prerequisites.** Instructor: Annie Lockhart-Gilroy, Assistant Professor of Christian Education and Practical Theology.

PL 650 Pastoral Leadership and Administration (3 hrs.)

Synchronous: Tuesdays

A survey of practices involved in leading a congregation, with special attention to processes for discerning a particular church's present and future mission, handling administrative tasks, and carrying out the ongoing integrative work in which such practices are shaped by theology and Christian tradition. **Prerequisite:** FDC 600. Instructor: Annie Lockhart-Gilroy, Assistant Professor of Christian Education and Practical Theology.

PR 500 The Art and Practice of Preaching (3 hrs.)

Online

A consideration of the nature of Christian preaching. The course explores the issues and dynamics of preaching, as well as the practices that support preaching. Class size is limited. **Prerequisites:** FDC 600, HB 500, NT 500 and TH 500. Online Instructor: Robin Meyers, Professor of Rhetoric, Oklahoma City University. Online Instructor: Richard Ward, Visiting Professor of Preaching and Practical Theology.

PT 525 Adolescent Spirituality (3 hrs.)

Synchronous: August 17-21 (Monday-Friday)

The aim of this course will be to broaden our understanding of the spiritual development and faith formation of youth. The course will explore the human development and culture of Generation Z, the context necessary for spiritual development to take place, and various models of practical theology that can be used in providing youth a faith passage from adolescence to young adulthood. **This course will meet August 17-21 8:30am-5:30pm. No Prerequisites.** Instructor: Annie Lockhart-Gilroy, Assistant Professor of Christian Education and Practical Theology.

PT 562 Empathy and the Ethics of Pastoral Care (3 hrs.)

Online

This course introduces ministry students to foundational theories, practices, and methods of empathy in pastoral care and counseling. More specifically, it is designed to train seminarians to become attentive to how empathy functions in caregiving practices, and to help them develop critical tools for understanding both the strengths and limitations of empathic caregiving. Students are expected to reflect carefully on their own social location, in order to hone ministry practices that are aware of the limits of their empathy. They will also be challenged to consider how empathic listening gives way to other forms of communal pastoral and political praxis. Special attention is paid to the identities, narratives, and unique vulnerabilities of both givers and recipients of pastoral care—including but not limited to race, gender, sexuality, disability, socio-economic status, and trauma. **No Prerequisites.** Instructor: Peter Capretto, Assistant Professor of Pastoral Care in Religion and Culture.

PW 700 Worship Practicum (.5 hrs.)

Videoconference: Tuesdays

Students in this class are responsible for planning and evaluating the seminary community's regular services of worship. Regular attendance at the class and at worship is required. This class is offered tuition free, is graded pass/fail, and may be repeated. A total of no more than 2 hours may be applied toward a certificate, diploma, or master's degree program. If not attending on campus, students must complete and submit "Synchronous Videoconferencing Request Form" by August 3. **Prerequisite:** completion of 6 credit hours. Instructors: Gina and Chuck Jackson, Directors of Seminary Worship.

Area VI: Faith and Public Discourse

Interreligious and Cross-Cultural Immersion and other Educational Travel Courses

AH 700 Social World of Early Christianity (3 hrs.)

Synchronous: Sept 3-5; Oct 1-3 (Thursday-Saturday)

This course examines some NT Texts as participants in the discourses (literature; archeology; material objects/coins etc.) concerning societal structures, practices, and personnel of the first-century Roman imperial world in which the early Jesus movement came into being. Methods include literary, social science, imperial-critical, and historical approaches. Prerequisite: successful completion of NT 500 Introduction to the New Testament. **This course will meet September 10 2:30pm-6:30pm, September 11-12 8:30am – 5:00pm, October 1 2:30pm-6:30pm and October 2-3 8:30am-5:00pm. Prerequisite: NT 500. Instructor: Warren Carter, LaDonna Kramer Meinders Professor of New Testament.**

HR 500 Contemporary World Religions (3 hrs.)

Synchronous: October 5-9 (Monday-Friday)

An introduction to comparative considerations in the study of religious myth, ritual, and community life, as well as to central doctrines and practices of major religious traditions of the world. **This course will meet October 5-9 8:30am – 5:00pm. No Prerequisites.** Instructor: Charles Kimball, Professor of Religious Studies at the University of Oklahoma.

~~**TC 900.01 Immersion Travel: BorderLinks**~~ (3 hrs.) **CANCELLED**

~~***Intensive: October 10-17 (Saturday-Saturday)***~~

~~A study trip that investigates the complex situation along the border between the United States and Mexico. This course is offered in cooperation with the BorderLinks organization of Tucson, Arizona. An international immersion fee of \$350.00 which partially covers travel, food and lodging expenses will be assessed. In addition, students who wish to enroll in this course must fill out and submit an Immersion Course Enrollment Form by August 3. **Pre-trip assignments and a post trip meeting will be arranged.** Passport required. **The group will depart on Saturday, October 10 and return on Saturday, October 17.** Priority enrollment for the first 9 students who enroll. **Prerequisite:** completion of one introductory course. Instructor: Kathy McCallie, Assistant Professor of Ministerial Leadership and Ethics.~~

Projected Courses – Spring 2021

Projected courses (subject to change), offered only for planning purposes. A full listing will be published in fall 2020.

Area I: General Theological Studies

- EXT 505^{1.5} Externship I**, Morice Brubaker, Hybrid
- EXT 510^{1.5} Externship II**, Morice Brubaker, Hybrid
- FDC 500¹ Orientation to Theological Community**, Academic Dean, on-campus
- FDC 600³ Invitation to Theological Leadership**, Southard, online
- SYM 510² Supervised Year in Ministry II**, Instructor TBA, format TBD
- TRG 501^{.5} Foundations for Theological Thinking**, Instructor TBA, online
- TRG 502^{.5} Foundations for Theological Writing**, Instructor TBA, online and on-campus
- TRG 504^{.5} Foundations in Theological Advocacy**, Instructor TBA, format TBD

Area II: Biblical Studies

- HB 500³ Introduction to the Hebrew Bible**, Davison, format TBD
- HB 600³ Exegesis of the Hebrew Bible: The Psalms**, Davison, online
- NT 500³ Introduction to the New Testament**, A. Carter, online
- NT 600.08³ New Testament Exegesis: Galatians**, A Carter, on-campus
- NT 600.09³ New Testament Exegesis: Gospel of Matthew**, W. Carter, online
- NT 835³ New Testament Greek II: Greek Exegesis**, W. Carter, on-campus Thursdays

Area III: Historical Studies

- DS 550³ United Methodist History**, Instructor TBA, format TBD
- DS 750³ History and Polity of the United Church of Christ**, McCallie, Hybrid
- HC 504³ History of Christianity II**, Barnett, format TBD
- HC 650³ History of Religion in the U.S.**, Barnett, concentrated

Area IV: Theology and Ethics

- ET 525³ Ethics, Culture and the Mission of the Church**, McCallie, online
- TH 500³ Introduction to Theology**, Morice-Brubaker, online
- TH 550³ Christology**, Morice-Brubaker, format TBD
- TH 625³ Constructive Theology**, Bessler, online

Area V: Practical Theology

- PR 500³ The Art and Practice of Preaching**, Instructor TBA, format TBD
- PT 520³ Care in Christian Communities**, Capretto, on-campus and online
- PW 540³ The Theology and Practice of Public Worship**, Instructor TBA, format TBD

Area VI: Faith and Public Discourse

- AH 800.12³ Youth, Church, and Culture**, Lockhart-Gilroy, online

Summer 2021

- AH 725³ Political Pastoral Theology**, Capretto, concentrated
- AH 880.09³ Introduction to Native American Beliefs and Practices**, Barnett, concentrated
- TC 900.08³ Immersion Course: St. Croix**, Lockhart-Gilroy

Academic Calendar

Summer 2020

Summer Term	Jun 01-26
DMIN Fortnight	Jun 22-Jul 03
Independence Day Observed (seminary closed)	Jul 03
Summer Coursework Deadline	Jul 24
Master Student Grades Due	Aug 07
DMIN Student Grades Due	Sept 15

Fall 2020

Registration reopens for Fall 2020.....	Aug 01
A-Term Weeks.....	Aug 03-07; 10-14; 17-21
Orientation.....	Aug 18-19
First day of 13-week classes	Aug 24
Labor Day (seminary closed)	Sep 07
DMIN Student Grades Due	Sept 15
Concentrated Course Week I.....	Oct 05-09
Concentrated Course Week II.....	Oct 12-16
Withdrawal Deadline	Oct 16
Registration for Spring 2021	Oct 19-Nov 30
New Student Registration Spring.....	Nov 09
Fall Break/Thanksgiving Recess.....	Nov 23-27
Thanksgiving (seminary closed).....	Nov 25-27
Incomplete Request Deadline	Dec 04
Last day of classes	Dec 11
Winter Break (seminary closed)	Dec 24-Jan 01
Master Student Grades Due	Jan 2, 2021

Spring 2021

Registration reopens for Fall 2021.....	Jan 02
DMIN Fortnight	Jan 04-15
J-Term Weeks	Jan 04-08; 11-15
MLK Jr. Days (Seminary Closed)	Jan 18
Orientation	Jan 19-20
First Day of Classes.....	Jan 25
Incomplete Request Deadline.....	Mar 01
DMIN Student Grades Dues	Mar 15
Concentrated Course Week I.....	Mar 15-19
Withdrawal Deadline	Mar 19
Concentrated course Week II	Mar 22-26
Holy Week Recesses	Mar 29-Apr 02
Good Friday (Seminary Closed).....	Apr 02
Registration for Summer/Fall 2021	Mar 29-Apr 09
Easter Monday (Seminary Closed).....	Apr 05
New Student Registration Summer/Fall	Apr 19
Incomplete Request Deadline	May 07
Senior Grades Due.....	May 07
Awards Day.....	May 11
Last Day of Classes/Senior Banquet.....	May 14
Commencement.....	May 15
Master Student Grades Due	May 28