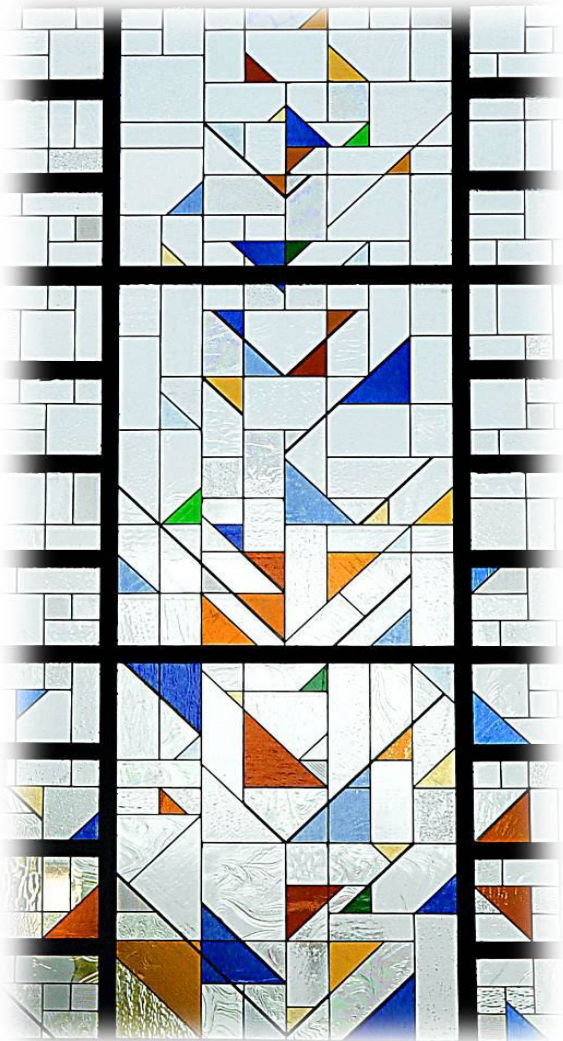


PHILLIPS SEMINARY

Doctor of Ministry Schedule January 2021

Program Director: Dr. Kathy McCallie

kathy.mccallie@ptstulsa.edu



Below you will find the January 2021 DMIN schedule along with additional helpful details, intended to assist you in planning for your next DMIN program experience. Please consult the DMIN Handbook for additional program details.

1. Schedule

The January 2021 DMIN classes will be in session the week of January 11-15. Please block this week off on your calendars. Due to a number of unknowns related to the pandemic, a determination has not yet been made about class format. If it is unsafe to meet on campus, these Foundation and Specialization classes will meet synchronously, via Zoom. This determination will be made **NO LATER THAN NOVEMBER 1**.

Both DMPR 904 (January 16th, 9 am-Noon) and DMPR 905 (January 16th 1-4 pm) will be offered viz Zoom. Because the Doctor of Ministry program curriculum has migrated to the new hybrid format, even if classes can be held on the Phillips campus the week of January 11-15, **all** Foundation and Specialization courses will still have additional synchronous Zoom sessions on several Thursday evenings, from 7-9:15 pm Central. Each professor will determine their Zoom dates and those will be published the first week of October on the course book lists.

Classes being offered in January of 2021:

Course #	Course Title	Professor	Track
DMPR 904	Project Development Seminar I	McCallie	(ALL)
DMPR 905	Project Development Seminar II	McCallie	(ALL)
DMIN 807	Pastoral Leadership in Context (3 hours)	Lockhart-Gilroy	FOUNDATION
DMIN 808	Biblical Message & Praxis of God (3 hours)	Davison	FOUNDATION
DMIN 809	Constructive Theology in Ministry (3 hours)	Schwartz	FOUNDATION
DPLH 724	Preaching for Change (4 hours)	Ward	Homiletics- Specialization
DPLC 740	Spiritual Traditions for Intercultural Communities	Oden	Intercultural & Improv- Specialization

Projected June 2021 Courses:

Course #	Course Title	Professor	Track
DMPR 904	Project Development Seminar I	McCallie	(ALL)
DMPR 905	Project Development Seminar II	McCallie	(ALL)
DMIN 807	Pastoral Leadership in Context (3 hours)	(TBA)	FOUNDATION
DMIN 808	Biblical Message & Praxis of God (3 hours)	A. Carter	FOUNDATION
	(TBA)	(TBA)	Homiletics- Specialization
DPLC 736	Reconciliation or Reparation?	Morice Brubaker	Intercultural & Improv- Specialization

(NOTE: These are subject to change based on student need and faculty availability)

2. New Hybrid Course Format Details

Effective June 2020, the DMIN curriculum moved to a hybrid format. Students can expect to be in class one week (Monday through Friday) and then complete additional course work through asynchronous online venues and synchronous video conferencing. Video sessions will be scheduled on Thursday evenings, 7-9:15 pm Central time and each professor will post those dates on course book lists. (Book lists are published the first week of October for the January session and the first week of March for the June session.) (See pages 66-67 of the DMIN Handbook for more details.)

3. Project Courses

This January, the 904 Project Development Seminar I class will be offered on Saturday, January 16th from 9:00 am to Noon. The 905 Project Development Seminar II Course will be offered Saturday, January 16th from 1:00 to 4:00 pm. (NOTE: Additional contact hours for these courses will be fulfilled through required online modules.) If you wish to be enrolled in this class, please notify the Dean of Students by **December 1.**

4. Chapel Services

Worship will be held at 11:00 am, Monday through Friday, January 11-15. If classes are able to meet on campus, the service will be held in Meinders Chapel. If it is necessary for classes to migrate to Zoom, the chapel services will be broadcast online. That determination will be made by November 1. Please note that attendance is expected for chapel services, as they are included in your total program contact hours.

5. Enrollment

The first week of October, you will receive an email from the Admissions & Student Services Office with a “Program Trajectory Form” attached, created to assist you in tracking your progress through the DMIN curriculum. When you receive this information, please double-check the data on this sheet to verify it is correct. If you see any mistakes, please notify the Admissions & Student Services Office and we will adjust your record. You will notice we have already added to your form the class we are recommending for you in January. (It will be highlighted in yellow.) We prefer students complete the 3 Foundation courses before taking a Specialization course. If you would like to request a different course, please contact the Dean of Students.

*Please note: due to the pandemic, there are no spring immersion courses on the schedule.

6. Book Lists

Course book lists are now being housed in the "Student Services" site on Moodle. (That is also the location where you will find many other helpful documents and important details about available student resources!) Book lists are posted the first week of October for January sessions and the first week of March for June sessions. If you have any questions about your book list, please contact the Academic Affairs Office.

7. Syllabus & Moodle Course

Your DMIN course will be turned on and visible to students 30 days before the 1st day of class. Your syllabus will be posted in the Moodle course.

8. Community Meals

If January classes are in session on campus, there will be a daily Community lunch in the Student Commons from Noon to 1:00 pm. A donation basket will be available if you wish to contribute something toward the cost of the meal.

9. Grades

Grades for the January session are due in the registrar's office on **March 15**. The deadline to file for an "Incomplete" is **March 1**. Your grade sheets will be mailed to you. We are currently in the process of migrating to a new Student Information System, so in the very near future, students will be able to check grades, account balances, etc. electronically. We will keep you posted on our progress!

10. Financial Aid:

In the Student Services site in Moodle, we have a financial aid tab where you will find our Financial Aid Handbook. (NOTE: your tuition aid scholarship from the seminary is automatically applied to your account. The only requirement to qualify is the submission of a yearly donor thank you letter.) If you have any questions about any information in the handbook, please contact the Dean of Students.

11. Billing & Refund Period:

You will receive a bill for your January session in early January. Billing is handled by the registrar and payment plans are available.

The following refund schedule will be in effect for the January 2021 session:

- Courses dropped by 5 pm on Monday, January 11: 100% refund
- Courses dropped by 5 pm on Tuesday, January 12: 80% refund
- Courses dropped by 5 pm on Wednesday, January 13, 50% refund
- There will be a 100% refund for the 904 & 905 courses if dropped by 5 pm Friday, January 15

12. Lodging

If January classes meet on campus, students have a number of lodging options. You can find an updated Lodging List in the Student Services site in Moodle.

13. Library Hours

The January session library hours will be published in December. You can also find these listed on the seminary calendar, accessible on the Phillips website.

14. Travel Grants

If January classes meet on campus, all students who live more than 100 miles from campus are eligible to apply for a \$250 travel grant to offset the cost of travel and lodging. The form can be found in the Student Services site in Moodle.

15. Email & Technology

All DMIN students are issued a PTS email address. Please remember to check it frequently! Professors and PTS staff will only use your official PTS email address for communications. Your email account is accessible through the Single-Sign-On portal. Should you have any technology challenges, please email helpdesk@ptstulsa.edu.

We are looking forward to the January session! Please contact us if you have further questions!

[Megan Lovins](#), Administrative Assistant to Admissions & Student Services (918-270-6421)

[Virginia Thompson](#), Registrar (918-270-6412)

[Tammye Jurena](#), Executive Assistant to the Academic Dean & Faculty (918-270-6466)

[MaryAnn Morris](#), Dean of Students (918-270-6464)

[Dr. Kathy McCallie](#), Director of the Doctor of Ministry Program

